

## RYDE EAST PUBLIC SCHOOL GENERAL P&C MEETING MINUTES

**Date:** 27 Feb 2019

**Opened:** 7:01pm

**Present:** As per register plus Deputy Principal and All Stage Assistant Principals

**Apologies:** Chris Seeto, Terese Cosentini, Kelly Centellas, Brian Downtown, Fran Halos

**Minutes of previous meeting:**

Accepted: Steve Hackett

Seconded: Rupert Su

**Business arising from previous minutes:**

Carried over to next meeting

**Correspondence in:**

- P&C Federation Insurance and Updates (updates posted regularly on Facebook)
- Email from Nicole Shore to Katrina Verinder

**Reports:**

**Welcome from Chris - read by Nicole Shore**

President's Report – Chris Seeto

27/2/19

Hi everyone and welcome to the first P&C meeting of the year. It was so good to see heaps of new faces at the Kindy Mixer last Friday and it was my privilege to introduce them to all the ways they can get involved in their child's school life. Last year was very successful, running traditional events like the Discos, Trivia and Music Festival, as well as introducing a couple of new ones, the Brick Fair and the first Kindy Mixer. A big thanks to everyone's effort to make these happen. During the year the school used that money to purchase Smart Whiteboards for each classroom, some large positive learning signage (still to be installed), an upgraded athletics carnival management and results archive system, as well as supporting each of the teachers with money to spend on in-class rewards.

We also said goodbye to many long serving members of our group, all of whom volunteers so many hours to canteen, events and the sub-committees. They were all recognised at Presentation Day last year, with Samantha Bell being presented a commemorative bell to recognise her 28 years at the school! Thank you Sam and all those who's children have moved on to high school.

The year has started with some changes to the norm, and there's been lots of discussion amongst parents. I think it's an important part of my role as president to stay in constant communication with Ms Verinder about the general sentiment of the parent community, so she understands the discussions that are taking place.

At my last meeting with Ms Verinder, we both agreed we would work on our communication with each other and to the parent community. Since then we have been trading emails back and forth, and I'd like to offer the P&C's help to clarify any confusion around decisions that have been made.

It is also important for us, as a P&C group, to let the principal and exec staff know that we are a community that wants to continue to participate in our child's school life and would like to know our opinions are considered when large decisions at the school are made. We all love the school and we all volunteer a lot of our time to maintain the strong community spirit that we're proud to have built. We understand that some changes are wholly a school decision and sometimes necessary. We would also like to ask for the simple respect of early notice of these changes so we can continue to make the most of our tenuous work/life balance.

Tonight, I think there's going to be some discussions around the changes that have been made in Term 1. Let's keep the conversation honest but constructive so hopefully we can work towards any solutions that will suit everyone.

In the first meeting of the year we also hear from the principal and the school's executive staff around the upgrades they are planning in the year ahead and we discuss how we would like to help them achieve them. As a P&C executive team, we have not been across these plans yet, so although we may not be able to vote on a conclusion tonight, we can certainly discuss our thoughts on where we can best help.

We'll also be looking at the calendar and making some decisions around events, programs and offering that we'd like to put on this year.

In order to keep the meeting efficient each committees reports will be available to be read in the minutes and their presentations tonight will include only important decisions that require discussion and decisions.

I'd like to welcome Rupert Su to the executive team. He's taking over the role that Steve Hackett has held for the past two years of Community and Marketing. We are changing the title of the role to Sponsorship and Community and that now that Alice Robbins has left the role of VP, he will also take on that title. Thanks Rupert.

There's been plenty of activity in all our committees, throughout Term 4, the summer break and early into Term 1 to keep up momentum. I'd like to acknowledge the huge effort that many of you make to put on the events and programs that keep our community alive. Thank you very much and anyone out there who wants to get involved, the please come and chat.

## **Principal's Report**

### **Presentation - School Plan**

Katrina to include this in school newsletter for all parents to read.

### **Swimming Carnival**

- Discussion re ribbons and when they will be given out. Katrina acknowledged that the school does want to make sure the children are recognised and in a timely way. Discussed photos of children being taken accepting their ribbons. Katrina stated that this is not possible due to privacy and confidentiality.

### **Assemblies**

- Now to be held on Wednesday afternoons from 2:30pm - 3:15pm on a fortnightly basis. Decision was made to change the day and time of assemblies to create more productive learning time for the students. Staff were consulted. Parent body was not consulted as she would not have been able to take all feedback onboard. Parent body need to trust that Katrina is making decisions for the students. Early communication was not possible as teachers and timetables were not confirmed until week 1.

### **Assemblies - Comments:**

Tully - unfortunate that it is a Wednesday as most parents work. It is the busiest day for OSHC.

Nicole Doig – based on Gold Card Assembly numbers held that week indication was good number of parents able to attend at the new time

Genevieve - communication to parents since has been excellent with parents knowing which date their child's class will be presenting.

Katrina – yes that they were working hard to be proactive and provide parents with notice where possible via Newsletter and Ap to give parents best opportunity to attend.

### **Boundary Fence**

- Temporary fence until the permanent fence is constructed at the end of Term 1.
- Pedestrian gates will be opened and accessed after hours and weekends. Locked between 9:15 am - 3:00pm.
- Car park gates will be electronic and will be controlled by remote so there may be no access to parents as there has been for OSHC to date. Awaiting confirmation.
- Children have the right to attend and community inclusion is important. The intention is not to lock people out but need to ensure the children are safe once they arrive at school.
- Last year the student wellbeing team looked at various options (doors, locks, etc)
- \$200,000 for the fence. It is genuine concern/need to ensure students can be enclosed and ensure safety
- Need to close off access gates to neighbours along oval boundary fences – again for safety. Katrina working with the neighbours in this regard.
- Once proper fence is up there will be a pool gate lock on pedestrian gates

## **Car Park**

- intention was not to lock parent out of the car park for OSCH but as the gates will be electric parents may not have access. Staff will have a controller. Katrina is not sure how the gates will work yet.

Genevieve - Discussion regarding other options available (pin codes, etc)

Nicole - question re deliveries – how will this work particularly for the canteen which has regular deliveries. Greg to open gates for deliveries.

## **Separate Agenda Item brought forward**

As a member of the OSCH committee Tully raised the issue on their behalf regarding parent access to the Badajoz car park. She acknowledged that the parent community understand it is a privilege to use the car park. She raised safety concerns if more cars parking on Badajoz Rd – particularly at the Badajoz crossing given no supervision of this crossing formally until 8am and how busy this road can be with morning traffic / commuters. OSCH sign in 187 families before 8am. Big issue in the parent community. Acknowledged there have been issues with parents in the past and teachers not being able to find parks. Request made for communication around it and look at solutions? E.g., open gate until 7.45am – similar to currently but with greater buffer so staff parking not affected.

Katrina - Dept can make decision that is out of her control. If Dept says no she is not able to do anything. Katrina to raise it with the Dept.

Outcome of discussion - Tully to look at OSCH numbers over a given week. P&C to write a letter to help support Katrina's communication with the Department.

## **Communication to Parent Body**

Several parents present voiced their frustrations at the lack of communication in week 1 and that what happened on the first day was a missed opportunity to engage with parents.

Katrina acknowledged that she could have handled it differently. She agreed they were looking to run it differently next year. Katrina flagged that she has been dealing with angry parents and has even received negative disrespectful communication.

Nicole Shore – re-emphasised her point from correspondence that the first day is an opportunity to engage parents in their children's education and to celebrate the start of the school year. It also provides an opportunity for the parent community to meet the new teachers and staff joining the school community – emphasising that the staff all do a great job with our children so to acknowledge and welcome new/returning staff is another important opportunity that a formal welcome/assembly on this first day provides.

Genevieve – added that whilst she may have missed communication that she was still not aware of who the new Deputy Principal was, as an example.

Nicole Brett was then introduced to the group having arrived late and not there for introductions at the beginning of the meeting.

In line with earlier comments there was acknowledgment from parents that it was obvious that the school is working hard to be proactive with communications.

Discussed using the school app more –with the rise of usage and the immediacy of social media this has meant the expectation of parents / community in general has changed in recent years – ie where there is an app there comes an expectation of timely relevant and frequent updates.

School will also be looking at using the app more and also other channels to improve communications going forward as well.

### **Homework**

- Yr 1-6 homework on a weekly rotation from Thursday to Thursday and format will be used where a variety of activities are provided. Some expected, some not.
- As per department guideline it is not compulsory and department recommendation is no more than 30 minutes spent on homework per night.
- Children have choice
- All areas of learning
- Separate projects will be set in older years
- In line with department guidelines school changing homework structure. Will still provide a term guide of additional homework tasks that align and extend on what the children are learning in the classroom. There will be no punishment for not completing homework nor rewards for completion either.

### **Homework - Questions**

Ceil - concerns about the jump from Yr 6 to high school expectations.

Stage 3 Ap explained that they spend considerable time on planning project management and core skills that are needed for the kids to successfully navigate the high school jump. This includes more project based learning as well.

Tully - concerns re creating good habits around homework.

Discussion was had about shared reading - no research to support homework directly improving education outcomes other than reading to and with your children.

Nicole Shore - had the school discussed or have any plan to move toward no homework at all?

It has been considered but the current approach felt to be most appropriate at this stage.

### **Funding**

- Canteen  
Dept of Ed has approved canteen. An architect has designed 2 possible designs for the space. Lisa and Tonya have given input. Needs to meet Dept regulations and food prep guidelines. Canteen will be closed for 12 weeks. 4 weeks notice will be given prior to starting. It will happen this year.  
P&C will only have to pay for appliances and air conditioning

? alternative options during this time.

Can building fund pay for this?

P&C need to continue to pay Lisa and Tonya's wages.

- OSHC

Dept has approved school funded application to upgrade our OSHC facility

This may be an upgrade to the existing building or a portable building being put on the school grounds to support the increasing numbers.

OSHC will need to pay for this.

Nicole Shore – is there any anticipation that the existing building used by OSCH will be needed /re-allocated back as classrooms with increasing numbers of students at the school?

Katrina - School catchment is going to be smaller with new school on Smalls Rd due to open. If more classrooms needed more likely to put up demountables.

Tully - OSHC committee happy to share location with the school

- Admin upgrade

\$100,000 to upgrade current admin office

- F Block Upgrade

Applied to Dept for funding to upgrade F block - awaiting decision.

**Proposed items for the P&C to fund**

- Playground

Quad area. Katrina has applied to spend \$200,000 of school funds on this space to make a sensory play space. Paperwork is awaiting approval. Involving Stage 3 students to design the area. Surveying K-6 students.

- Removing trees and re-asphalting near admin/silver seats. Roots are breaking up the asphalt (Dept of Ed). Repaint the images on the ground.

- Painting and line markings on the asphalt. School would pay.

**Suggestion** : Sam - suggested handball courts. What is the maintenance like? Has seen an option for more permanent markings/long lasting than standard paint – suggestion to consult with Ryde Council re what they use.

- Top oval. Replace turf with synthetic grass and soccer line markings. Remove fencing and relocate playground equipment (approx \$200,000 or more)

**Comment** : Tully - this is a priority for OSHC

- Community garden. Designed by students and used by parents, students, local community and the school canteen. What produce will the canteen use? SCR?

- Footpath from Badajoz Rd (\$15,000)

- School entrance at Twin Rd. Brick sign from the front of the school to be removed. Recreating a new frontage (\$20,000)

- Mirrors and house boards in the school hall. They can open up to be mirrors along the wall. Can Yr 6 donate as their gift to the school?

- Resurfacing the tennis courts (\$60,000). Basketball hoops are in place

- Class money to be spent on resources

- iPads
- Reading resources

Lina - suggested fundraising through the building fund as it is tax deductible

**Treasurer Report**

- See report attached
- Items proposed by Katrina are larger than what we have available
- Nicole Shore explained how funds are set up
- Discussed what is voluntary and not voluntary in relation to school fees
- Nicole Shore requested that the invoices to Parents made it clear the P&C component is a voluntary contribution following P&C Federation note and press release flagging it is important to be transparent.

**Motion** - teacher funds per class (22 classes) to the same amount as last year

Proposed: Alice Robins

Seconded: Rachelle

Unanimous

- Katrina to provide P&C with an outline of costs/budget

**Book Club** – with flag of need for more book resources it was flagged that we needed a volunteer to manage the book club as it was a vacant position.

- Has provided over \$30,000 worth of books to the school to date
- Erica Berkovich agreed to take this on and coordinate in 2019

iPads \$40,000 needed to purchase and configure them

\$15,000 also needed to update Wifi throughout areas of school

Alice - we have contributed a lot to technology

Rachelle - the path from Badajoz into the school is a must

Katrina - the school has funds for many items discussed tonight

Sophia - parent community like to see tangible items that their children will benefit from

**9pm - vote to extend meeting by 30 mins**

Suggestion: Nick - P&C support both the path and iPads – with further advice from Katrina on costs and required funds needed to support larger scale playground projects to then inform separate decision on further support to be provided later in the year.

**Motion** - P&C to pay for new path from Badajoz Road into the school \$15,000

Proposed: Nicole Shore

Seconded: Sophia Andersson

Unanimous

**Motion** - P&C to purchase new iPads (\$30,000)

Proposed: Nicole Shore

Seconded: Sophia Andersson

Unanimous

- Discussion - can building fund be used to pay for the footpath?

### **Fundraising Report – Sophia Andersson**

- Summary of events for 2019 circulated (see appended)
- Proposed fundraising breakdown - \$33,000 (see table)
- It was decided that a BBQ would be held at both state and federal elections
- Cake stalls to be held at both elections, Music Festival and Lego Fair
- Sophia mentioned the need for volunteers at all these events

### **Canteen Report – Kelly Centellas**

- See report attached

### **Sport Committee**

- See report attached AND minutes from last committee meeting also attached

**Motion:** Splash and Dash Color Run -prizes to go to the school. 90% of funds will stay with the school

Agreed - unanimous

### **Sports Committee Motions**

- \$600 for teachers to spend on resources
- \$150 for each stage for class party  
Agreed - unanimous
- \$1500 for event expenses  
Agreed - unanimous
- \$800 for first aid kits and athletics gear  
Agreed - unanimous

### **Trivia Night Motion**

- \$500 for Trivia Night decorations  
Agreed – unanimous

**Motion – Kindy Mixer post-event request** for reimbursement of expenses for Kindy Mixer requested by Steve Hackett. These costs arose following a change of support from Coxs Road Mall that was not anticipated /known at last meeting.

- \$250 for Kindy Mixer  
Agreed – unanimous



### **Music Program Report – Lina Diaz**

- See report attached AND minutes from last committee meeting also attached
- 157 children enrolled
- 7 ensembles
- Smooth start to the year. Worked in holidays to get rooms ready
- Harmony Day - performance bands will perform
- Willoughby girls school have a program to get girls to play less popular instruments. They have requested to hire Ryde East instruments

**Motion:** Willoughby girls to be able to hire instruments

Proposed: Lina

Seconded: Nicole

- No funds requested
- Unanimous

### **Request – URGENT:**

- Positions vacant in the committee - Lina and Lisa will not be running the program in 2020
- Contact person and events person positions to be filled for 2020

### **School Watch**

- Need more volunteers

### **Uniform Shop**

- Discussed the use of a chip in clothing that bees when it is placed in lost property. Chip costs \$3.
- Need to raise with Sara Rich for consideration and advice

### **Business Carried Forward:**

- Blood Drive - Billy the Blooddrop to appear at a school assembly
- Gluten free products for the canteen
- Local school buses (Jo Lewis)
- Parking

**Meeting Closed: 9:43pm**

**Next Meeting: 21st May**

CORRESPONDENCE



Hello Ryde East Public School P&C Association,

The information sent out with the Student Injury Insurance has an incorrect number please use 1300 885 982.

Kind regards

P&C Federation Team

Federation of Parents and Citizens Associations of New South Wales

55 Phillip St (Locked Bag 5114) Parramatta NSW 2124

1300 885 982 | [mail@pandc.org.au](mailto:mail@pandc.org.au) | [www.pandc.org.au](http://www.pandc.org.au)

mail@pandc.org.au

Thu, Jan 24,  
3:35 PM

to RydeEastPublicSchool



Hello Ryde East Public School P&C Association,

Registration for P&C 2019 Conference **closes on Thursday, 14th February 2019**. If you would like to send representatives from your P&C Association to attend, be sure to register now as there are **limited places left**. Remember, your P&C Association can **call for a Special Meeting** (giving 7 days' notice to members) if necessary to discuss attendance to conference.

P&C Federation is offering country P&C Association members (who are more than 200km from Parramatta) **up to \$500 in financial assistance** to use towards travel and/or accommodation.

P&C Association who register to attend conference on both days will be in the draw to **win 1 year's membership** with the P&C Federation (**see attached flyer** for more information).

Please contact our friendly staff on 1300 885 982 or [mail@pandc.org.au](mailto:mail@pandc.org.au) for full terms and conditions or if you require any further information.

**[REGISTER NOW!](#)**

**See you at the 2019 Conference!**

Kind regards,

P&C Federation Team



## P&C Federation's Insurance Brokers



# ANDREWS

INSURANCE  
SERVICES  
TO BUSINESS

Hello Ryde East Public School P&C Association,

### **What happens if a student gets injured at school?**

**Did you know The NSW Department of Education does not provide accident or medical insurance for students enrolled in government schools?**

The good news is your school or P&C Association can purchase an Insurance Policy covering every student enrolled in the school, in the event of an accident.

It's called **Student Injury Insurance**, and is available to Government schools if you have membership with Federation of P&C Association of NSW.

To purchase a policy all you have to do is complete the 2019 Student Injury application form [click here](#)

As the appointed broker to the Federation of P&C Association, **Andrews Insurance Services Pty Ltd** would be happy to issue this cover for you upon request.

The cover is issued by a specialised Underwriting Agency **Accident & Health International Underwriting Pty Ltd** which is underwritten (insured) by CGU Insurance Limited.

Certain cover is extended to 24 hours a day, 7 days a week and all cover is Australia Wide. Benefits cover all students of the Nominated School of the Insured including authorised parents, carers and teachers accompanying students on authorised school excursions.

The period of Insurance is 1 February 2019 – 1 February 2020 and cover will start effective from the date your application is submitted/received on formstack.

The policy can be purchased by the **Principal or by the Schools P&C Association** on a whole school basis which the cost calculated on a set fee per student enrolled at the school.

The amount you pay is calculated based on your student numbers and as a guide please see below:

\$4.37 per student for schools with 1-499 Students  
\$3.96 per student for schools with 500-999 Students  
\$3.56 per student for schools with 1000-1499 Students  
\$3.15 per student for schools with 1500 or more Students

**For example:**

If your school has an enrolment of 500 students the cost is \$1,980 (includes GST)

If your school has an enrolment of 300 students the cost is \$1,311 (includes GST)

If your school has an enrolment of 1100 students the cost \$3,916 (includes GST)

**Benefits include:**

Non Medicare Medical Expenses  
Dental Expenses  
Clothing Allowance (Cover 1 only)  
Emergency Transport (Cover 1 only)  
Bed Care Coverage (Cover 1 only)  
Student Tutorial Benefits (Cover 1 only)  
Cash Benefit (Cover 1 only)

For a full list of benefits please see the table of cover and PDS Wording attached.

**Please note :** Cover 1 is school hours & Cover 2 is outside of school hours.

For more information or to speak to one of our representatives about **Student Injury Insurance** call **1300 855 982 option 1**

Andrews Insurance Services Pty Ltd email : [ais@andrewsinsurance.com.au](mailto:ais@andrewsinsurance.com.au)

Phone 02 9680 1700

[www.andrewsinsurance.com.au](http://www.andrewsinsurance.com.au)

Ela Comertpay [ela@andrewsinsurance.com.au](mailto:ela@andrewsinsurance.com.au)

Angela Reid [angela@andrewsinsurance.com.au](mailto:angela@andrewsinsurance.com.au)

Thank you & Kind Regards,

Ela Comertpay

**Ela Comertpay Dip Fin Serv (Brok Tier 1)**

Suite 401, 12 Century Circuit Baulkham Hills NSW 2153

PO Box 6923 Baulkham Hills NSW DC 2153

T: 1300 885 982 option 1 F: 02 9680 1699 M: 0403 083 090

Email: [ela@andrewsinsurance.com.au](mailto:ela@andrewsinsurance.com.au) Website: [www.andrewsinsurance.com.au](http://www.andrewsinsurance.com.au)

Kind regards

P&C Federation Team

Nicole Shore  
Wed 30/01/2019 9:37 AM  
School office;  
KATRINA.VERINDER  
presidents.reps@gmail.com  
📧

Dear Katrina

I hope you had a lovely holiday break!

I appreciate that this year may not have started as you had anticipated regarding class allocations and numbers. This must be a particularly stressful time affecting your teaching and admin staff as well.

That said - I was really surprised and disappointed, and at the same time frustrated, with the way this morning was handled - particularly as I had arranged time off to be up at the school.

At my count there were at least 80-100 parents who, like me, had made an effort to come to school and were excited to welcome in the start of the new school year.

I feel it was a missed opportunity not to address these parents directly to engage with them in a positive way.

There are so few opportunities where such a large portion of parents are gathered and it would have been a great time to outline the year ahead and even just simply acknowledge the large portion of the school community who had shown up.

I would also like to understand why a message via the school ap couldn't have been sent last night or even earlier this morning?

To have a message come out on the ap - 20min after the bell had gone apologising to those who had taken time off for the inconvenience - when everyone at that point was still standing in the playground - rather than come and address the large parent group directly I reiterate was such a missed opportunity to set a positive start to the year and build community spirit.

Again I totally understand that the class arrangements were unforeseen and have caused serious stress and work for you and your team.

I also know you have a strong commitment to improving communications at the school and did some great work last year with the improved website and newsletter formats to move in the right direction.

As you have said, REPS really is so lucky to have a community that wants to engage in their kids education. Like you and your team, the P&C have been working hard to build and sustain this engagement and I am proud to be involved in supporting the school given how strong the partnership between the school & parent community has been. I am concerned that the way things are communicated, like this morning, risk compromising this which would be such a shame.

On this, my observations, including from last year, is that there is a need to improve the use of the school ap in relaying information in a more timely manner and again it is a shame this didn't happen this morning to set the year off in a more positive way.

Should you wish to discuss this further I am happy to talk to you in person but cc'ing Chris Seeto in here so that this communication is tabled at the next P&C meeting.

Kind regards  
Nicole Shore  
- Taylor & Ella Swans mum & P&C Secretary

## TREASURERS REPORT

vodafone AU 6:59 pm 98%

Wish List Document.pdf

Hi all,

**Given there is no WISH LIST from the school this is what I propose:**

To date our balance of all accounts is **\$253 k**

**Accounts such as:**

**Music \$ 10 K** – high movement account invoices / expenses balance fluctuates

**Canteen \$34 K** - invoices to suppliers, wages, insurance, super, taxes, etc balance fluctuates

**Finance balance \$30 K** – funds reserved for LSL emergency

**Year 6 \$16 K** – balance fluctuates funds are to replace any purchases made by yr 6 to school + graduation.

**Above Total: \$92K**

These above accounts are running their own activities weekly and require funds for their expenses

**Building Fund \$ 14 K + Sports \$20 K – leaving a balance for ongoing costs**

**We can transfer monies to pay for canteen equipment which I believe won't be covered with the Department renovation.**

Therefore from **our general account:**

I am comfortable with handing over \$75 K (leaving a balance of \$50K)

Also voluntary contribution approx. \$45 K **total from P & C \$ 120K 2019**

As treasurer I can only go by the figures that are in front of me

I understand that we will be running fund raising activities during the year + all the expenses paid up front to cover the costs.

**Whilst canteen is closed P & C will also be paying Lisa's wages estimate 8 weeks = \$3700 + tax + Super**

## Fundraising Report – Sophia Andersson

### Proposed Fundraising Breakdown 2019

Event	Estimated Funds	Estimated Expenses	Estimated
State Election BBQ	\$1500	\$500	\$1000
State Election Cake Stall	\$1000	\$150	\$850
Splash and Dash			
Mother's Day Stall	\$3000	\$300	\$2700
Federal Election BBQ	\$1500	\$500	\$1000
Federal Election Cake Stall	\$1000	\$150	\$850
Music Festival	\$8000	\$1000	\$7000
Trivia Night	\$8000	\$2000	\$6000
Brick Fair	\$15,000	\$6400	\$8600
Discos	\$8000	\$3000	\$5000
Art Calendars			
<b>Total raised</b>			<b>\$33000</b>

### Summary of P&C Events 2019

#### Term 1

- 22nd of February - Kindy Mixer
- 23rd of March - State Election BBQ
- 10th of April - Splash and Dash
- Disco?

#### Term 2

- 6th and 7th of May - Mother's Day Stall
- 7th of May - Mother's Day Breakfast
- May - Federal Election BBQ
- 26th of May - Music Festival

#### Term 3

- 27th of July - Trivia Night
- 29th of August - Father's Day Breakfast
- 15th of September - Brick Fair
- Disco?

#### Term 4

- Art Calendars
- Disco?

## CANTEEN REPORT



### CANTEEN P&C UPDATE Wednesday 27th February 2019

- Fence – Issue
  - Need to fix royal pain. Volunteers coming for PM shift have to come via twin road entrance as well as the am shift leaving. Against the rules we have been leaving the padlock unlocked so deliveries can come in its not feasible at all.
  - Flexi Schools - orders to date increase of 32% year on year.
- Do you know Flexischools has an App to make life easier for us mums on the go? Download now
- registrations to date increase of 86 however need to reduce the amount of written orders.
- P&L YEAR ON YEAR raised over \$9,887 profit which is in increase of 50 % from last year
- Due to pack days on Monday and eliminating loss leaders etc.
- Canteen Committee Confirmed 2019 – Kerryn Martin, Erica Berkovich, Nicole Hanna, Kelly Centellas, Tonya Silbsy & Lisa Obrien
- New Summer Menu commenced for term 1 2019
- Did normal sushi day for Athletics Carnival made 80% increase on Athletics Day. Will implement a parents lunch pack also. Looking at also cross country
- New rostering working well - improvement
  - New google docs shift reporting to begin in 2018.



- Verbal phone call to next week shift working very well.
- **WE NEED VOLUNTEERS ITS DROPPED SIGNIFICANTLY DUE TO MORE MUMS WORKING FULLTIME AND YEAR 6 PARENTS LEAVING**

- **MONDAYS (ONLY 2 HOUR SHIFTS)**

- 2 x 9.15 – 11.30
- 1 x 11.30 – 2pm

- **WEDNESDAY (ONLY 2 HOUR SHIFTS)**

- 1 x 9.15 – 11.30
- 2 x 11.30 – 2pm

- **FRIDAYS (ONLY 2 HOUR SHIFTS)**

- 2 x 9.15 – 11.30
- 2 x 11.30 – 2pm

All equipment should be checked on a regular basis and maybe it could be an P&C working bee to maintain equipment?

### **Fathers Day**

Date confirmed for this year Thursday 29<sup>th</sup> August 2019

### **Renovation:**

Need update on the next renovation meeting from Katrina

## SPORTS COMMITTEE REPORT

### MOTIONS & REQUESTS TO BE VOTED ON BY P&C WEDNESDAY 27/02/2019

#### Splash & Dash Colour Run

- Sports Committee have spent a long time investigating different options for hosting the Colour Run. There are many great platforms to use but none that were better and easier than the online platform used in 2018. Thus Sports Committee would like to put forward that we use **School Fun Run** again as the external organiser of the Splash & Dash Colour Run school fundraiser.
- **Reasons why to use School Fun Run:** Their online fundraising platform is the best in a school community environment that allows fundraising based upon individual, class and school in an easy to managed format. Furthermore, we have negotiated a better deal for Ryde East PS.

#### Break down of event costs:

- **60% of funds raised are paid to P&C** as fundraising.
- **10% of funds raised paid to School Fun Run.** This covers organisation, online fundraising platform, colour powder, inflatable arches, music station, water fun play equipment.
- **30% raised goes to prizes.** This year we would like to suggest that this is a **school prize** and would be used for the school to purchase 10 new laptops/tablets and other equipment as per their choosing. Sports Committee have spoken with Nicole Doig regarding the prizes and she has indicated that the products on offer would be beneficial for the school.
- Overall, the school still retains 90% of funds raised in either Cash or Kind.
- **MOTION TO VOTE** that this is the platform to use for the 2019 event and that individual prizes will be replaced with a major school prize/s as per the School Executives decision.
- **REQUEST TO SPEND \$600 (FROM SPORTS COMMITTEE FUNDS) ON CLASS INCENTIVE PRIZES:** Class that raises the most money per stage wins a "Class Party Reward" to the value of \$150. Class incentives: \$150 x stage (4 stages) = **\$600.**
- **REQUEST FOR \$1500 (FROM SPORTS COMMITTEE FUNDS) FOR EVENT EXPENSES:** Sports Committee would like to request expenses of \$1500 to organise the event.

#### Request not related to Colour Run:

- **REQUEST FOR \$800 (FROM SPORTS COMMITTEE FUNDS):** to be used to purchase 2 x First Aid Kits and Athletics training equipment for the P&C morning training sessions.

## MUSIC COMMITTEE REPORT

### General Meeting Report – 27 February 2019 REPS Music Committee

The REPS Music Program commenced on Monday the 4<sup>th</sup> of February with the start of rehearsals and were joined the following week by the instrumental lessons. We have 157 enrolments in the program down from our highest ever in 2017 when we had 163 students in the program, up from 128 students the previous year. These are divided into the following areas:

- Brass – 7, with Philip Ward
- Flute – 6, with Jackie Brighton and Sue Thorvaldson
- Saxophone & Clarinet – 11, with Garran Hutchinson-Menzer and Nish .
- Violin – 19, with Riri Matsuyama (Suzuki), Monique (Conductor), Jane Jones and Amy
- Guitar – 28, with Nazli Bodaghi & Aydin Zahedi
- Percussion – 73, with Joe Gould & Ben Curdie
- Recorder – 9, with Sue Thorvaldson

This year the program is considerably different, the teaching hours and days have changed for our percussion program and the REPS Band have started “rehearsals” but as music lessons to start with until our players are more confident with their instruments.

We have 8 ensembles on offer, and they all commenced rehearsals in week 2:

- REPS Band – Joe Gould
- Guitar Ensembles (Junior and Senior) – Nazli Bodaghi
- String Ensembles (Junior and Senior) – Monique Mezatestta
- Recorder Ensemble – Sue Thorvaldson
- Rock Band – Joe Gould
- Performance Band – Joe Gould

The REPS Band will participate in the REPS Music Festival and the Wahroonga Music Festival. This will be in addition to school performances.

The Performance Band will also participate in a special concert on Harmony day sponsored by Ryde Council and featuring the hOPE children’s choir from Uganda. They hope to raise funds for the completion of a school in Uganda. The PB will also perform at the REPS Music Festival, Wahroonga Music Festival and they will take part in the NSW Schools Band Festival run at the Uni of NSW. These are in addition to school performances, the Granny Smith Festival as well as other community events like Light Up East Ryde.

Our Recorder and String Ensembles are beginning their preparations for the Festival of Instrumental Music. Only children from years 3-6 will take part in that performance, but everyone’s preparation will be the same. Our performance date at the Opera House is the 30<sup>th</sup> of July. Miss Freer is coordinating the organisation for this event with our tutors.

We are currently looking at opportunities for our ensembles to perform outside of school. Ryde Eisteddfod has proven very successful for our musicians and other community events have provided valuable performance experience for the children.

Tutor fees have remained the same for this year to \$40 per solo half hour lesson. The annual \$100 fee and the weekly band fee of \$8.50 remain the same. The percussion students will also be charged a \$10 fee to cover wear and tear and servicing of percussion equipment. The Ensembles will be charged a weekly fee of \$10. The Band and Ensemble fee is used to cover the cost of the conductors. We will be conducting a review of the fees and if any changes are warranted will ask at a future P&C meeting for the price change to be effective from term 3.

Our current balance in the music account is a \$10,683.59, of which we will need to put some of this towards the continuing servicing of all instruments. Over the holidays 7 band instruments were serviced. Our area of focus for this year will be servicing of the remaining band instruments. With the numbers of students in the percussion program, additional percussion instruments might need to be purchased. Creative kids Vouchers: The program is currently going through the process of becoming an approved provider so that parents can offset the cost of the music program fee through the use of these vouchers. The parents who have already provided us with their voucher codes will not be invoiced the music program fee until we have finalised the process of approval.

We have a number of vacant committee positions, these being woodwind and strings contact parents, events coordinator and the rewards program (but we have one parent who might be interested in this last position). We do have several parents either leaving school or wanting to change roles at the end of the year, so the positions that will require filling will be Music Program Coordinator, Secretary and Recorder Contact Parent. Robyn Hirano has stepped in to the position of Brass contact parent. Willoughby Girls runs a fantastic program trying to encourage students to take up some of the less popular instruments and have asked if we would be willing to lease them some of the instruments that we are not using. I would like to propose that we lend them the instrument that our students are currently not using.

Finally, we would like to thank our Principal and Deputy Principal for all of their assistance for a smooth start for the students in the program and to all the staff whose classrooms are now being used before and after hours for the use of those classrooms for instrumental lessons.

Lisa Cowgill & Lina Diaz

REPS P&C Music Coordinators

## **OTHER P&C ACTIVITY UPDATES**

### Sponsorship & Community

- Currently looking at structures that may be suitable for our needs – long term goal: yearly sponsorship vs event-based sponsorship.
- 2019 would be looking at event-based sponsorship.
- Will discuss with Exec further in relation to opportunities and update P&C as if we hit milestones.
- Welcome suggestions as to possible businesses with connection to REPS to approach or opportunities to investigate.
- **NEED TO ENSURE** event coordinators take lots of photos of the event for social marketing.

## **P&C SCHOOL WATCH REPORT FEBRUARY 2019**

Apart from the worrying number of unlocked windows after school term finished before Christmas and some outside damage to F Block (not vandalism), the only issue to concern us recently was a neighbour spotted around 9.30pm sawing a trunk of a white bottlebrush bush near the end of the bottom oval.

The new chain-wire fences around the school now prevent us from checking behind the library, toilets and OOSH buildings. As noted previously, it is common for cleaners to leave open the library staff toilet window, but if anyone enters the building there they cannot gain access to the rest of the building... and the alarm would be triggered.

The roster for Term 1 + autumn holidays has been sent out to members. With the departure of last year's Year 6 families our team is diminishing, so we will welcome anyone available and willing to join us. New members are needed, and parents of kindergarten children are particularly welcome!

The identity of school watch members is not publicised. Our task is simply to walk around the school grounds after hours, observe security issues and report. We avoid confronting situations; if there are unauthorised persons or activities on the school premises we contact school security and/or the police, and have them deal with the situation.

Members are kept posted with information by email or, if urgent, by phone or text message.

Anyone willing to join the team or interested in more information, please write a note or email the school office with your name, phone and email contact details and they will pass on the message.

## **P&C GROUNDS REPORT FEBRUARY 2019**

At the end of 2018 we took delivery of new supplies of gardening gloves and small hand tools which will be used by school students in the Ryde East Natural Environment Group, and by those who attend working bees. The rotary hoe was also given a full service; it is used at working bees for turning over the soft-fall material under the playground equipment.

During the summer break we intended to keep the gardens and grass in order, but this was made impossible by a combination of factors including extreme weather, arborists on site and the fencing work.

Arborists attended to a number of trees which posed risk, removing branches from some and taking out several other whole trees. The timber has been chipped and left in several places, so we will have good supplies for all of our needs over the coming year. The main supply pile near the tennis courts has been fenced off, but we expect that barrier to be removed when perimeter fencing has been made secure.

Meanwhile, a recent School Watch report was made that a neighbour, previously suspected of killing a red ironbark tree, entered the school grounds late at night and began sawing trunks of a white-flowering bottlebrush near the edge of the bottom oval. We are hoping that his destructive activities will cease when the perimeter fences are secured.

School students in this year's Ryde East Natural Environment Group have begun work on the gardens and we have our final 100 native plant seedlings set aside at The Habitat, ready for us to plant when ready.

Meanwhile, we are very grateful to all 16 adults and children who attended our first working bee for the year. This was a disappointingly low attendance –a record low for our working bees which have been monthly during school terms for over 25 years.

Working bees fulfil several aims, including:

- Enhancing our school grounds as a learning environment
- Providing opportunities to get together with other parents and children from the grade year
- Completing tasks which would otherwise need to be done by school staff (whose primary function is educating our children) or paid for out of the school's budget
- Giving our children a sense of ownership and responsibility for the school playground environment

Thank you to the four Year 6 families who did come to our February 2019 working bee! Tasks included:

- Rake and rotary-hoe soft-fall material around the playground equipment
- Cut long grass where the school's ride-on mower cannot go because of the new fences
- Wash playground seats and tables
- Refurbish the gardens near the sundial and near OOSH, so they are ready for classes to use.

Working bees scheduled for the rest of 2019 are:

**Sunday 24 March - Kindergarten**

Sunday 5 May - Year 5

Sunday 23 June - Year 1

Sunday 25 August - Year 4

Sunday 22 September - Year 2

Sunday 27 October - Year 3

Sunday 24 November - spare

*Phillip Ward*  
Co-ordinator

School Banking

- Run by Commonwealth Bank
- Benefit to school:
  1. Annual Contribution based on total number of students making at least 1 deposit in that year (\$100/100 students or part thereof up to \$600);
  2. Regular Contribution – \$5/10 deposits processed per student
- Usual Process:
  1. Collate deposits;
  2. Input each student deposit into the Online Portal;
  3. Deposit the gross balance into School Banking Account via CBA Branch or Australia Post;
  4. Order and Distribute School Banking Rewards, as required.

### Book Club

- Run by Scholastic
- Benefit to school – 20% reward on orders
- Current balance (including teacher’s rewards) = \$1,452.50
- Usual Process:
  1. Catalogue arrives at school – distribute to students, put up posts, marketing/advertising, etc;
  2. Place orders by due date – manually (paper orders), or online;
  3. Arrange payment – either cheque or EFT for paper orders; online orders billed to parent account direct; and
  4. Distribution – books “should arrive pre-packed in class-lots with a quick-rip distribution card for each student, making it easy for each teacher to get the right books into the right hands”.
- At the start of each year, input new classes. All student info is “wiped” at the end of the year and Organiser inputs student’s First and Last Initial as they order.

**Thursday 21<sup>st</sup> February – 7:30pm**, North Ryde Golf Club

**Attendance:** Brian Downton, Steve Barlow, Kate John, Kerryn Martin, Fran Hahlos

**Apologies:** Glen Duncombe, Kym Aspin, Kelly Centellas, Julie Gray

***Meeting Agenda***

1. **Welcome and introduction**
2. **Committee President Role has now been filled** – Brian Downton (Nomination FH, 2<sup>nd</sup> KJ)
3. **Monday & Wednesday morning training session update**
  - Kickstart: Tag Football has been popular. 29 participants. 3 sessions now completed. Kym Aspin is the parent coordinator.
  - Athletics: 38 participants. Working towards each participant setting their own personal goal for the Cross Country. Shannon Holl (parent helper), Kerryn Martin (parent helper).
4. **Splash & Dash Colour Run Update – *Brian Downton***
  - Sports Committee have investigated many options for hosting the Colour Run and would like to put forward that we use School Fun Run again as the external organiser of the Splash & Dash Colour Run school fundraiser.

Break down of event costs:

    - 10% of funds raised paid to School Fun Run. This covers organisation, online fundraising platform, colour powder, inflatable arches, music station, water fun play.
    - 30% raised goes to prizes. This year we would like to suggest that this is a school raised prize and would be used for the school to purchase 10 new laptops/tablets and other equipment as per their choosing.
    - 60% of funds raised is paid to P&C as fundraising.
  - Class incentives: \$150 x stage (4 stages) = \$600. Class that raises the most money per stage wins a “Class Party Reward” to the value of \$150.
  - Sports Committee would like to request expenses of \$1500 to organise the event.
  - Suggestion to invite P&C sponsors/partners to be involved such as Bresic Whitney, NRLD/Wests Tigers, Sports Kickstart, Mel & Dani (Athletics), YMCA.
  - PR – Kerryn, Kate, Steve, Fran
  - What are we raising funds for: We would like to discuss this further with Mr Hurkett. Suggestion to use funds to update school oval facilities.
5. **Thunder Bus – Kate Johns**
  - KJ will email the school regarding the free program that has been donated to the school



by an ex-parent. She will revert back after speaking to the school/Mr Hurkett.

**6. Gala Day recommendations**

- **Netball** (Willoughby) Wednesday 26<sup>th</sup> June. Years 3 – 4 (\$20 per team) and 5 – 6 (per team). Need to supply an umpire. Boys & Girls mixed teams. 4 team per age group.
- **Touch Football**. 27<sup>th</sup> August @ Morrison Bay. Years 5 – 6. Free. Boys & Girls Mixed teams. Year 3 – 4? NRLD? 5 teams per division.
- KJ and KM to discuss further with Mr Hurkett.

**7. PSSA Zone Trials:**

- Nominate a parent to coordinate communication of trials to school community and discuss with Mr Jurkett: Kerryn Martin

**8. Next Meeting**

**9. Action table from Meeting Term 1 2019**

To Do	Person Responsible
Give SB access to reps.sporting@gmail account	FH
Follow up on further information about the gymnastics program.	SB
Request approval from P&C to purchase new equipment: First Aid Kit x 2 and Athletics training gear \$800	FH
Check that P&C already voted on approval of SC funds to be used for 2 x Gala Day and follow up in-school gala day programs.	FH
Discuss gala day suggestions with Mr Hurkett as above	KJ and KM
Discuss Thunder Bus free program with Mr Hurkett and school	KJ
Discuss with Mr Hurkett what expenditure is needed for the school that SC can support via funds raised	BD
Send notice to P&C with items to be voted on at P&C meeting Wednesday 27 <sup>th</sup> Feb	FH



**Music Committee Meeting Agenda and Minutes –  
Thursday, 12 November 2018**

1. **Meeting open – 7.15pm**
2. **Attendance – Lina, Lisa, Jennifer, Katrina, Sharon, Angela, Caroline, Jodie, Sara**  
*Apologies – Lara, Nick, Leanne, Laila*
3. **Musical Variety Night Friday 16<sup>th</sup> November (T4 W5)**  
*6.30pm start and 8.30pm finish*  
*RSVPs 103 adults, 84 children plus 10 tutors*  
*BBQ from 5.30pm and Combined Rehearsal of “William Tell” at 6pm*  
*Jake and Alexandra (Band Captains) are acting as MCs*  
*Certificates for leavers (Jennifer/Lina/Leanne)*  
*Miss Flammia’s room available for green room*
4. **Return of Instruments and Bonds**  
*Week 9 is the last week of lessons*  
*Year 6 leavers we must get back*  
*Others can keep over holidays, unless major work needed*  
*Tutors to be requested to inspect instruments and servicing can be held off till Easter*  
*Caroline to circulate available times for return and coordinate with Nick on bonds*
5. **Committee 2019**  
*Laila available*  
*Mel not available*  
*Flute never filled*  
*Jodie, Jennifer, Sara – 2019 will be last year at REPS – can job share towards end of year*  
*Contact Parents to email parents to try to find own replacement*
6. **Composition Competition**  
*Entries close Week 6*
7. **Light Up East Ryde**  
*Performances by Recorder Ensemble, Rock Band and Performance Band*
8. **Facebook Page**  
*Stand alone Music page to be launched in 2019*
9. **Any other business?**  
*None*
10. **Next Meeting date?**  
*TBA*
11. **Meeting Close**  
*8.30pm*