

RYDE EAST PUBLIC SCHOOL GENERAL P&C MEETING AGENDA

Date: 22.5.18 **Opened:** 7.40pm
Present: As per register
Apologies: Lara Dominish, Kym Aspin, Rochelle & Sharon, Kelly Centellas, Genevieve Webb, Lisa Uys Siobhan Reynolds

Minutes of previous meeting:

Accepted: Chris Seeto

Seconded: Sophia Anderson

Business arising from previous meeting:

- Need a dedicated person on the PC Catering to manage the items for BBQ Help Days, and items requiring Urns etc. BUT they must have responsibility for it and its contents as it is not canteen equipment or supplies.
 - Carried forward
- Gala Day competitions – have dates / options been confirmed for 2 to take place in 2018
 - Rolled over and addressed below
- Instagram Page – has anything been progressed on this?
 - Carried forward
- Bi-law Revisions – Nicole to update
 - Carried forward
- New Banner Purchased
 - Order still to be finalised
- P&C to provide Support Contribution for Breda Family
 - Carried forward
- Housing the BBQ's Issue – need location for gas bottles
 - Housed in area between canteen & stage

Correspondence in: Promotional Material Fundraising / options - Book Forms + P&C Federation Newsletters & School Banking Survey

Correspondence out: Northern District Times – came and took photos / Trivia Night – request for donations letters / Year 6 Farewell Committee – letter for sponsors for event

Reports:

Principal – Katrina Verinda

- **All organisers of recent music events acknowledged.** 11 students performed at Opera House – playing with 1000 other students from 30 schools. Keen to encourage more kids to be involved in future
- **Ryde East Music Festival** – thanks to Sophia – sorry about the volunteer form requests but will be around on Sunday with Jenny Small
- **Mother's Day Breakfast & Stall** – so many families – best she has ever been to
- **Movie night** – lovely community event and well organised
- Doing a phenomenal job – lots of people involved and volunteering
- **Canteen**
 - followed up with Asset Management Team about upgrade of the canteen – lots of pushing but has Dept. submitted an application – agree to fund certain projects in certain schools
 - next year canteens are the focus for 2018-19 financial year
 - Katrina has put in application for refurb of canteen – local asset manager Lisa happened to be there and answered questions
 - will do total redesign if we get funding for that – including appliances –
 - Director knows and Katrina is pushing hard – will know by term 3 if successful and works would need to be completed by end of financial year. If approved we will have 12 months to do the work –
 - School will have input in to the design – P&C can have a rep on the discussion
 - If we don't make / get approval – school has ability to refurbish – depends on what we want to do – school funded works program – tell them how much willing to spend – indicate general idea of changes – depending on the price – over certain \$'s department will still manage it for us – if under \$15k we can manage it.

- **OSCH – upgrade to building**
 - still trying to get someone to talk to her about what we can do and how – still working on that have email contact
- **Planned maintenance work** – department gutters painting and carpet is focus – downpipes and gutters being replaced – classrooms being carpet replaced – started work today being done over next couple of months.
- **Communications**
 - Updated newsletter – weekly this term move to fortnightly for next term
 - Changing over to new department website – user friendly / planning has begun – staff training has taken place – keeping content updated going to be keen
- **Kindy Orientation for next year going to change**
 - offering school tours for new parents – enrolment interviews will be run by Katrina.
 - kindy info session one evening and 4 transition visits over a period of time
 - informative as possible without being overwhelming
 - info book to take away being developed to include how do things around the school work etc.
 - Brochures going in to local kindy's to promote school
- **Roseanna Flammia working hard on a grant for a playground**
 - Looking to convert the QUAD near library and change it to sensory play area
 - sandpit soft fall / synthetic grant - \$100-\$300k to create the area – quote has been provided
 - if unsuccessful would like to create it in future if don't get grant – looking for quality interactive play area to complement quality education facilities in the classroom
 - August is when grant is due – parent and student surveys needed
- **Parent volunteers**
 - new process for managing these now in place.
- **School Concert – Music / Performance Year in 2018 (3 year cycle with Art Show + Science & Tech)**
 - This year 2 evening performances going to access Riverside Girls Hall to fit more parents in and going to run –
 - Dates - 4/9 and 6/9
 - Theme – A Night at the Movies –
 - Will involve set up and pack up at end of each night
 - Class teachers given \$300 per class for costumes – parent helpers needed
 - Leona Mitchell running concert and her sister is teacher at Riverside so knows how to run equipment/hall etc
- **Facebook page running well**
 - if people have complaints please ask people to come to school – teachers end up affected –
 - Administrators answer very quickly
- **Strategic Plan – 3 year vision and direction overview**
 - Whole school data collection evaluation and feedback – students staff parents over the years looking at key areas
 - Wellbeing curriculum assessment reporting data skills and use professional standards learning and development educational leadership
 - New Vision Statement created
 - REPS is to create a whole school environment that encourages life-long learners
 - Tied in to PBL school values

Sustainable Evidence Based Practices – what is research / evidence

- Maths initiative – evidence streaming kids is not working – get kids to collaborate extends their learning peer to peer engagement helps deepen understanding of content
- Staff training day 2 Saturdays ago – consultant helping -
- Visible Learning Initiative
- Starting next year will start project with Calvin University (Hatty's research) – combined with a few other public schools – learning intentions and success criteria – e.g. by end of this lesson I want you to know about XYZ and this is what I want to see to know you have achieved that

Future focused Teaching and learning –

- Future focussed learning principals – technology upgrade critical component to this looking to do it right and getting screens that are more expensive but

Project based learning

Engagement and wellbeing

- Enhancing wellbeing - Whole school approach to school support and PBL embedded
- Enhancing relationships and communication
- Link – on website to view more details on School Plan

Questions –

- Can information shared here re school priorities and plan be formatted to be easily digested/understood and shared with wider school community?
- **Action** - Katrina agreed to share it within upcoming newsletter updates

Due to time reports were limited to Motions and Requests with full updates – most of which were sent through prior to meeting - to be included to minutes after the meeting.

President – Chris Seeto

- Welcome to the 2nd P&C meeting for the year. If you haven't been before, we are a big group of Ryde East parents. We help raise money, we are involved with decisions at the school and we voluntarily run programs that we feel will benefit our children's education and schooling experience. We are highly successful, inclusive and collaborative. I'm really keen to extend the invitation to all parents to be creative, voice opinions, and join in.
- My name is Chris Seeto. I work as a producer in film and video. I've been part of the P&C for 2 years and I have two boys at the school, Archie in Year 2 and Rory in Kindy. My wife, Corina, runs the Ryde East Keep Cups initiative.
- What a busy month it has been with Mother's Day coinciding with the commencement of Term 2. Big thank you to Kym Aspin and the Mother's Day Stall team in their first year of running it. A very impressive fund raising effort and already a few ideas have already started on how to improve it for next year.
- Thanks also to the dad's that helped co-ordinate the Mother's Day Breakfast. Steve Hackett, Bill Olsen, Marty Webb and Dave Gill being the leaders. I hope all the mums and kids had a fantastic day. Special mention to Alex Roussos on acoustic guitar. Also some ideas for improvement, especially around getting people served faster, but after our 2nd year, this event is proving very popular.
- **School Funding Support**
 - At the last P&C meeting, we pledged a sum of money to the school to help with purchasing of interactive whiteboards, PBL signage and the sports carnival recording system.
- **Building Works at School**
 - Katrina will speak about it more, but there are some larger building plans in development at the moment, namely around upgrading the canteen, and upgrading OOSH and the play equipment. As a P&C, we are happy to contribute our opinion and our fundraising efforts to help these projects happen in a timely manner.
- **Volunteers.**
 - Big ideas are needed. It's the perennial issue sourcing enough volunteers from the parent community for P&C activities. No matter what strategies we try, none seem to attract the diversity of parents we are hoping for. If you are here and you are keen to help, please see me and Sophia after the meeting. And if anyone has any creative ideas they want to workshop around engaging more volunteers, then please let me know.
- **Appendix 5** - All parents who volunteer must fill this in to register with the school. And ideally provide a Working with Children Check. If you have your form and ID with you, please see one of the staff executives at the end of the meeting.

- **Sponsorship**
 - **Bresic Whitney** - Our friends at Bresic Whitney continue to support our school. They have donated \$1,200 to the Outdoor Movie Night, \$1,000 to the Music Festival and an auctioneer for Trivia night. In return we will have our MC, Eireann Cameron, announce their community message in the hall during the Music Festival and give them some space in the community section of the newsletter. They are keen to let the parents of Ryde East to know about their involvement in Light Up East Ryde, which happens at the end of the year.
 - **Coxs Rd Mall** - The team here continue to be big supporters of our school, donating the catering for the Kindy Mixer, some discounted groceries for the Mother's Day Breakfast and also a prize for the raffle. They are also keen to have their brand, as the local community shopping centre, featured in the community section of our newsletter.
- **Class Lists**
 - We have been instructed by Ms Verrinder that moving forward, it is possible for class parents to include the children's names, along with their parent's names in the class lists. There have been questions from class parents as to whether this is a change of policy from the Dept. of Education. Ms Verrinder is looking into this, before we release updated class lists.
- **P&C Schedule**
 - I have set up a REPS P&C Events digital calendar that any parent can subscribe to. It gives parents an insight into the key P&C dates in the year, as well as helping the P&C and the school with planning.
 - Google Calendar:
<https://calendar.google.com/calendar/b/2?cid=Nnl5dXBpbWgwMzNkZjUwa2gwdnYyMDU2NGtAZ3JvdXAuY2FsZW5kYXluZ29vZ2x1LmNvbQ>
 - iCal:
<https://calendar.google.com/calendar/ical/6r9upimh033df50kh0vv20564k%40group.calendar.google.com/public/basic.ics>

Disco

- The Disco team will be running two more in the year, one in Term 3 and one in Term 4.
- REQUEST:** Seeking confirmation of proposed dates for upcoming Disco's
- o Term 3 - 10th August - **preference** / 17th August - A couple of weeks after school is back, I'm not free the whole of Sept
 - o Term 4 - 30th November - **preference** / 7th December - But we usually try and avoid Dec with xmas stuff
- Dates Agreed : 10th August – Term 3 AND 30th November – Term 4

Yr 6 Fundraising

- Upgrade of trestle tables and red carpet in preparation for Year 6 farewell proposed by Meaghan Ottewill
- Replace the heavy old trestle tables with new light weight moulded trestle table.
 - o 6ft at Bunnings for \$47, 8ft for \$74
- Replace the old red carpet (ideally before Music Festival but definitely before Year 6 farewell) the old one has a rip in it. Quote TBC
- Trestle Tables to be replaced with plastic light weight version \$50 x 8 = \$400 AND Kerryn Martin to source carpet and quotes to replace Red Carpet

Motion: Expend up to \$400 for purchase of light weight trestle tables

Proposed Megan Otterwill Seconded Chris Seeto

In Favour: ALL Against: NONE

In principal support for replacement of Red Carpet also agreed – pending cost estimates and budget requirements being provided.

Banking – Elspeth Orlandi

- Commission statement as at 31/3/18 provided below
- Commission structure changing in 2018 – school will receive \$200 at commencement of program
- Establishment Contribution of \$200 when their first ever School Banking deposit is processed, or if a school re-joins after 12+ months.
- annual Contribution each calendar year when their first School Banking deposit is processed. The amount paid is based on the number of students who made at least one School Banking deposit in the prior year.
- Number of students and Contribution:
 - 1-100: \$100
 - 101-200: \$200
 - 201-300: \$300
 - 301-400: \$400
 - 401-500: \$500
 - 501+: \$600
- Regular Savers Contribution of \$5 for every 10 School Banking deposits processed per student, in line with the existing School Banking Rewards Program for students.
 - Payment will occur on a quarterly basis in January, April, July and October.
 - We currently have 8 volunteers and hoping to get a replacement/volunteers soon.

Date of Supply	Description of fee/product	Unit	Unit Price	Total Price
01/01/2018 to 31/03/2018	Establishment Contribution	0	\$220.00	\$0.00
	Annual Contribution - No. Students: 201-300	1	\$330.00	\$330.00
	Regular Savers Contribution	86	\$5.50	\$473.00
Total amount including GST				\$803.00
Total Amount of GST payable				\$73.00

Social Media

- We now have 319 members (up 3%), including 11 pending requests - people not answering the question about which class their child is in is still proving to be a (small) issue.
- We've had 86 posts in the last 28 days, which is an increase of 41%. Comments (+21%) and reactions (+a whopping 111%) are up too, with a huge spike around Mother's Day.
- We've relaxed the rules about photos, and I'd say this has contributed massively to the rise in engagement. The most popular day for posting, commenting or reacting is Friday, so keep that in mind when putting up new info.

Preloved uniforms – Lenora Joziassie and Cindy Yu

- Pre-loved uniforms have picked up in sales since the last P & C meeting and we have raised just over \$850.
- At the start of Term 2, Lenora took over the reins from Simone, so she's is able to enjoy a well-deserved rest.

Book club – Caroline Miller

- Bookclub is going well – nothing to report

REQUEST - I have just put in the newsletter this week that I'm looking for another helper or 2 to join our team as one of the mums has gone back to work.

VP Administration & Marketing – Alice Robins

- **No Report**

Treasurer & Building Fund – Terese Cosentini

The P & C committees and all parents collectively help our school volunteering their time. A big thank you to everyone who has and continues to volunteer as without this help we couldn't do it all. Fundraising activities are the main source of income that supports our school to purchase resources for the classroom or for our children's learning environment.

Today we stand as a very healthy financial P & C where funds do fluctuate regularly. Dennis O'Shea is our book keeper and he has completed P&L for period 1 Nov - 30th April. Our account balances are currently at \$199k – this does fluctuate with costs / canteen salaries etc. The P & C consists of 7 financial arms:

- **General account** – this account is basically where all our fundraising funds are banked for profit (as well as relevant expenses are paid from) Balance \$85k
- **Year 6 account** – this account is used for fund raising of chocolates, annual graduation tickets: a donation is made by the year 6, to the school annually from these proceeds. Balance \$10k
- **Canteen account** – this account is for the operation of the 3 day canteen service for the kids. There are high costs associated to this account: wages, super, payg, tax and supplier invoices. Balance \$27k
- **Building fund**- this account is money rose annually from donations made to the P & C that are tax deductible. (Currently in progress within newsletter) Balance \$13k
- **Music account** – currently we have a strong band program within the school. This committee works hard to accommodate students playing instruments. It's a busy account with lots of movement (Lina or Widya will be presenting their report) Balance \$21k
- **Finance account** – this an investment account. Money has been reserved into this account for long service leave, which is our responsibility to hold for employees and any future costs. Balance \$30k

P&C Music Subcommittee – Lina Diaz

- Senior String Ensemble performed at the week 8 GC assembly, this term it will be the recorder ensemble and the guitar ensemble
- Keys have been handed out to some tutors, thank you, there are still 3 tutors that need keys.
- Music Day was a huge success. Over 90 children took part in the day, the highest number ever! A very pleasing result after the disappointment of having had to cancel the event last year. It's clearly evident that increasing the music program fee to include the day was very successful. Very big thanks to Mr Ward, the tutors, the school, the children and all the volunteers.
- 11 children performed at FOIM (Festival of Instrumental Music) at the SOH. They performed at a very high standard and were part of a great concert. So proud! thanks to Sue Thorvaldson and Monique Mezzatesta for all their hard work in getting the children so well prepared in such a short amount of time.
- Music Festival - Request for volunteers has gone out to cover the jobs of room supervision, handing out programs and Music stall helpers. Slow uptake but reasonably confident that parents will rally and fill in all the spots
- Buskers corner will take place again, several spots have been filled in already, but there are plenty more available.
- Money from the busking/raffle and music stall will be used by the music program to purchase audio equipment to help the rock band in particular, but everyone will benefit.
- Sadly Michael O'Donnell (he composed Ryders of the Storm for our end of year performance and is one of our string conductors and tutors) will be leaving us at the end of this term. We'll be starting the process of looking for a new tutor in June.
- REPS band and Performance Band will be competing on Sunday as well as on the 17th of June at the Wahroonga Music Festival, we wish them all the best
- Lina is now working full time and Lisa is also back lecturing. We were very fortunate that at the start of the year we both had the flexibility to be more available and physically at school. We ask everyone to please be patient with us. Best way to contact us is via – rydeeastprogram@gmail.com

REQUESTS - Hunting keys for their tutors x 3 sets required please

Grounds & School Watch – Philip Ward

- School Watch

- Thanks as always to the small but diligent team of 12 members who maintain patrols. We have again been free of major incidents, but there were security lapses - some during holidays - and these highlight the importance of our patrols. A frequent issue is the window at the rear of the library toilet being left open. Fortunately that part of the building is completely walled off and separated from the library and classrooms.
- The current roster for volunteers in the school watch team has been emailed to the team and covers Term 2, winter holidays and the start of Term 3.
- We have a good team but would still like more to join our roster, so we can share the effort! Duties are to wander through the school grounds at any random times to suit ourselves. We do not place ourselves at risk but only observe and report. Members must always avoid confronting situations and leave it to school security patrols or police to take action.
- Anyone willing to join us or who would like more information, please send a note or email the school office with your name, phone and email contact details and they will pass on your message.

- Grounds

- We had over 100 at the kindergarten family working bee in March, and got lots done! Aside from the usual tasks we spread a truckload of soft-fall material in the play equipment area and finished constructing, filling and planting out the new vegetable gardens near OOSH.
- The schedule of working bees for the rest of the year is always included in the newsletter reports; next working bee will be for families of Year 5 students on Sunday 24 June.
- On Clean Up Australia Day for Schools the Natural Environment Group did not just pick up rubbish, but also suggested creative solutions to minimise the litter that is left around the grounds. With the change of groups to the winter sports season these have not yet been followed up but it is possible we may be able to finance some ideas by way of the \$3,500 Eco-Schools Grant.
- The winter Natural Environment Group has been caring for the gardens and recently spread newspaper and mulch to stifle weeds that had started to return around the vegetable gardens near the sundial. We are rising to the challenge of maintaining and even improve upon the work Channel 7 have done.
- Please help yourself to a few extra herbs or vegetables to take home from our gardens! There is a plentiful supply of lemon grass, bay leaves and parsley near the sundial, and coloured silver beet near OOSH. Just please don't entirely remove any plants!

P&C Canteen Subcommittee – Kelly Centellas

- Need to have double stand upright glass door fridge to purchase. (see photo/ indicative costs below)
 - Reason is milk-company who supplied this fridge has changed and the amount of milk order doesn't qualify for this fridge as we use it for other purposes. Therefore, need approval to purchase approx. up to \$2k will try to find much less but gives you an indication.
- Next Pack day is Nachos Day confirmed for Monday 25th June 2018. Order forms on Flexi next week.
- All volunteers must have the Childrens Check. Lisa will be checking each volunteer at the canteen has one. Tonya Lisa and Kelly all have been checked.
- 637 registrations to date increase of 45 however need to reduce the amount of written orders.
- P&L YEAR ON YEAR raised over \$8,915 profit which is in increase of 50 % from last year
 - Largely due to pack days on Monday and eliminating loss leaders etc.
- Canteen Committee Confirmed 2018 – Kerryn Martin, Erica Berkovich, Nicole Hanna, Coralie Parsons, Kelly Centellas, Tonya Silbsy & Lisa Obrien
- New rostering working well - improvement
 - Verbal phone call to next week shift working very well.
 - Still need more volunteers but it's a big improvement
 - Social Media Yell Outs working ok
- ITEMS TO BE ORDERED
 - Ordering for the following needs to come from PC NOT CANTEEN
 - 2 x Urns

- **Store Room Update**
 - BBQs store room / canteen has been taken over for music.
 - Where is the BBQ going / next steps on our items for storage.
 - PC Dedicated person for inventory of Non canteen days
 - All equipment should be checked on a regular basis and maybe it could be an P&C working bee to maintain equipment?
- **Canteen Refurbishment**
 - Katrina has put the canteen refurb for the school to the government assist and waiting on feedback on this. Will know by end of financial year.



**GLASS DOOR DRINK
DISPLAY FRIDGE –
Saltas DFS1000**

Model: DFS1000 – Fridge

RRP 2000.00
Save \$370.00

\$1630.00+gst

Upright Double Glass Door
Chillers - Capacity 1000
Litres - Operating ...



**GLASS DOOR DRINK
DISPLAY FRIDGE –
GM1000LB-LED-ECO**

Model: GM1000LB-LED-ECO

RRP 2390.00
Save \$630.00

\$1760.00+gst

Upright 2 Glass Door Drink
Display Fridge - BLACK
COLOUR FRIDGE - Sel...



**GLASS DOOR DRINK
DISPLAY FRIDGE –
GM1000LW-LED-ECO**

Model: GM1000LW-LED-ECO

RRP 2390.00
Save \$630.00

\$1760.00+gst

Upright 2 Glass Door Drink
Display Fridge - WHITE
COLOUR FRIDGE - Sel...

FLEXISCHOOL REGO UPDATE

School

Ryde East Public School

Year	Registered Users
Kindy	103
Year 1	103
Year 2	87
Year 3	91
Year 4	75
Year 5	80
Year 6	90
Staff	6
Flexischools Admin	2
	637

CANTEEN ROSTER OPTIONS

MONDAYS (ONLY 2 HOUR SHIFTS)

2 x 9.15 – 11.30

1 x 11.30 – 2pm

WEDNESDAY (ONLY 2 HOUR SHIFTS)

1 x 9.15 – 11.30

2 x 11.30 – 2pm

FRIDAYS (ONLY 2 HOUR SHIFTS)

2 x 9.15 – 11.30

2 x 11.30 – 2pm

Motion: Approval to spend up to \$2000 of canteen funds to purchase new fridge

Proposed : Chris Seeto

Seconded: Steve Hackett

In Favour: ALL

Against: NONE

ACTION: Nicole Shore to confirm to Kelly cost approved for purchase of Urns

Sports Sub-Committee – Brian Downton

- **Movie Night:** Raised \$2065. Review completed with recommendations to improve if it runs again
- **ASF Grant:** Sport4Everyone grant app has been submitted & \$9k was applied for. If successful, grant will be used to remove financial barriers to sport for low SES families + promote physical activity for females. Outcome decided in June.
- **Coles Sport for Schools:** Kate John has bundled and sent to Coles. Now awaiting final count & school exec can then redeem vouchers for sports gear.
- **Trainings:** Move to 2 trainings was well received by parents with 80 students across the Monday and Thursday trainings. Now that trainings are established in the school we are moving towards external coaches.
- **ACPE:** Discussion with ACPE occurred to investigate opportunities for a partnership between REPS and ACPE. Potential for free assistance at Homesport on Fridays and Gareth from ACPE will get back to us mid to late term.
- **Sports Polo:** The new school sports polo has been approved and has gone into production. First stock should arrive in about 8 weeks and the plan is to open up the item for pre-order purchase online and at the uniform shop shortly. Pickles have produced a product flyer that we can use to circulate throughout the school to promote pre-order of the polo. The Sports Polo will be \$32.50 and Pickles have agreed to offer an introductory offer of \$29.50 during the pre-order period (approx. 8 weeks). Fran will distribute product flyer in the school newsletter, Facebook, school app and class parent distribution.

Comment - Quick dry mesh fabric – light weight –can be worn on FRIDAY sports day and by infants on day of sport & Nicole Doig commented - 3-6 PSSA wear uniforms on Friday but also have a class sport day they can also wear it on

- Upcoming items

- Cricket Gala Day: Yr 3-4 & Yr 5-6 teams entered (one boys and girls in each category). Wed 15th August @ Morrison Bay Putney. Parent helpers needed with REPS staff to also attend. SC to pay for teacher relief so REPS teacher is able to attend. Transport to be paid for by SC. Students to pay nominal contribution to confirm spot in team - \$5 per student suggested.

Discussion re Cricket Gala Day – Additional 2 Gala Days – recommending Cricket NSW – free for yr 3-4 \$20 for yr 5-6 – Sports committee to fund it – Boys & Girls –3 / 4 need 6 a side & 5/6 need 8 a side – trying to keep \$5 per student costs – teacher relief \$700 to be used for 30 kids to participate

- Concern raised about the need to explain and justify to parents how people are being selected
- CUA Colour Run: 14th June
- Athletics field events: end of Term 2. Parents with expertise in athletics to assist teachers in PE lessons where possible/needed.

- Areas for discussion at P&C meeting

- Cricket Gala Day: Approval to cover transport and teacher relief with students paying nominal amount of \$5-10pp.
- Teacher relief \$440, transport approx \$350, entry costs \$40 - total = \$830. Student contribution = \$140 leaving \$690 to be covered from SC.
- 28 students can attend. Yr 3-4 is 6 a side, Yr 5-6 is 8 a side. Milo 8's format.
- Carnival Software purchase: approval to purchase Meet Manager carnival software - \$684 for track and field + swimming.
- Polos for Coaches/Assistants: Discussion & vote if there is a need - \$30 per item 8 items if just for SC, 15 if for wider P&C use. Range of sizes needed (1/XS, 3/S, 4/M, 5/L, 2/XL)
- CUA Colour Run expenses - \$960 for colour (200g per student). \$650 for inflatable. Bubble machine \$45. 1L Colour dispensers = \$31.50.
- Future Grant application: approval to apply for grants without general P&C voting. Chris or exec approval sufficient

Applied for ASF Grant – big focus was on inclusions

Motion : If successful for \$9k application P&C happy to facilitate and work with school to implement initiative – summary of what was applied for as per above

Proposed : Terese Cosentini **Seconded :** Sophia Anderson

All in favour

ACTION: Photo requested and update from school on what is chosen from Coles vouchers collated through Coles Sports for Schools

ACTION: Expression of interest to be sent out and extra ¼ teams can be added – clarity of selection process to be sent out to school community

Motion: To expend \$700 toward additional costs for up to 30 kids to participate in Cricket Gala Day if/where needed

Proposed Brian Downton **Seconded** Chris Seeto

All in favour

ACTION ITEM: \$684 Record keeping system purchased (approved as part of school request last meeting)

- Colour Run - \$4400 45 kids raising funds ... opportunity to request support from family/friends
- Colour \$960 cost
- Bubble machine \$45 & Squirters
- Inflatables - \$650 - discounted due to risk and costs and concerns from School

Motion: To Expend up to \$1200 to purchase necessary items to run the Colour Run – including bubble machine / squirters / colour/ inflatables

Proposed Terese Cosentini Seconded Steve Hackett

All in favour

Comment from Chris Seeto – important to promote it as whole of school event not designated Sports Committee activity as purpose is to encourage all kids to get active and have fun whilst doing so.

Community Report – Steve Hackett

- **No Report**

VP Fundraising – Sophia Anderson

Thank you to everyone who has been involved with the various fundraising events that have taken place over the last few months. May has already been a busy month and we still have the Music Festival to go.

- **Update on fundraising events**
 - School Disco (23rd of March) - Thanks to Rachelle Robinson and her team of volunteers for another successful disco. The kids had a fabulous time and I hear that some parents quite enjoyed themselves too! Approximately \$3000 was raised. All volunteers needed to complete WWCC before the event. Thank you to Rachelle and the front office staff for assisting with this.
 - Outdoor Movie Night (7th of April) - The Sport Committee did a great job putting together the outdoor movie night. The movie was A Dog's Purpose, 200 people attended and just over \$2000 was raised for the Sports Committee.
 - Mother's Day stall (7th and 8th of May) - Thank you to Kym Aspin and her team of volunteers who spent hours sorting, wrapping and selling gifts. The stall made \$4543.70 and the kids had a great time selecting a gift for their mum. A special thanks to Brad Stuart who once again generously donated (over 150 gifts). Thank you to Kelly Centellas for the Toni and Guy vouchers. Thank you also to Ms Flammia who assisted with organising the running of the stall on the day.

- Mother's Day Breakfast (11th of May) - This event is a school community event rather than a fundraising event, but with the generous donation of 4 Niall Horan tickets by Marlene Richardson an opportunity for a raffle arose. Just over \$300 was raised and now one very lucky mum will enjoy a night out with Niall!! A great morning was had by all who attended and the mums especially enjoyed seeing their portrait! A huge thank you to the teachers for allocating time in their busy weeks for these artworks to be completed.
- Ryde East Keep Cups - a small number are left. Corina Seeto to give update.
- Entertainment books - these are currently on sale.
- **Upcoming fundraising events:**
 - Ryde East Music Festival (27th of May) - The 21st Music Festival is on this Sunday. This year 30 bands (including REPS bands) from 14 schools will compete with 965 kids attending. Eireann Cameron will be the MC and we are looking forward to a great day of music. We still need 7 volunteers to ensure this day is a success. If you are able to help out please let me know ASAP.
 - Colour Run (14th of June) - this event is being organised by the Sports Committee. The event has been advertised and children are busy getting their fundraising pages together. Sports Committee to provide update.
 - Trivia Night (16th of June) - The theme this year is Hollywood and tickets are currently on sale. The trivia team are now working hard to secure donations for prizes. If anyone has any contacts or ideas for prizes please let me know.
 - Discos (Term 3 and 4) - Rachelle Robinson and her wonderful team will again organise the discos. Dates yet to be confirmed.
 - Father's Day Breakfast (held in the week before Father's Day) - It's the mums turn to put on the breakfast! Dads will enjoy a filling breakfast with their child/children and I'm sure a dad joke or two will be told.
 - Brick Fair (16th September) - Chris Seeto will be the main organiser for this event. There will be an entry fee to view the Lego exhibition. Outside the hall we will have a cake stall and BBQ. This is a great opportunity to welcome the wider community to view our school and help raise funds.
 - Calendars - Tully Sharp-Butler will be organising this fundraiser later in the year.
 - Movie Night at Top Ryde - event and date yet to be confirmed.
- **All volunteers need to complete Appendix 5 before the events.**
 - We need to discuss what is the best and most efficient way to ensure these are completed by volunteers and allows coordinators of events to know who has already completed the Appendix 5.
- **Ryde East Music Festival**
 - Music Festival – Mall Music Macquarie Centre up to \$1500 sponsorship – now under new management and withdrawing sponsorship of event - \$300 covered by Mall Music
 - \$1200 – to come out of the registrations - this was not initially anticipated and sponsorship has covered it for the past 3+ years.
 - Robin Butterfield (prev. P&C President who also still assists with Music Festival) provided update via email - Mall Music in partnership with Macquarie Centre & Jupiter Music is the Ryde East Music Festival's major sponsor. I am pleased to advise that Mall Music has secured this year's Jupiter Encouragement award prize of a Jupiter Clarinet valued at \$750. I have been advised late yesterday that due to recent management changes at Macquarie Centre, the anticipated sponsorship of \$1500 from Macquarie Centre for the Mall Music Voucher awards will not occur this year. Our sponsor Mall Music is very embarrassed.

Basically the Ryde East Music Festival award vouchers need to be funded. Each registered school band for the event pays \$150. We have 30 bands registered, therefore we have an income of \$4,500. Mall Music have agreed to provide vouchers at the full face value and will discount the overall cost of the vouchers by \$300. Therefore the overall cost will only be \$1200. Therefore, I seek the Ryde East P&C Associations acceptance to pay for this year's award vouchers to the value of \$1,200 GST inclusive. Mall music will simply invoice the Ryde East P&C Association.

I have suggested to Geoff Bonouvre' the managing Director of Mall Music, that Lisa Uys and himself meet with the new management of Macquarie Centre in the new financial year, to promote the 2019 Ryde East Music Festival so to secure sponsorship dollars for the event. Geoff has agreed with this approach.

Motion – that funds can be used for purchase of prizes

Proposed - Chris Seeto

Seconded – Terese Cosentini

All in favour

Motion: To purchase reserve fundraising items for Mothers Day Stall in advance up to \$400 - all non perishable

Proposed: Terese Cosentini Seconded: Steve Hackett

All in favour

Motion to request up to \$300 for decorations for Trivia night (potentially also then re-usable by school for Music/Performance nights)

Proposed: Terese Cosentini Seconded: Sophia Anderson

All in favour

Requests: Is there a way that we can promote Sponsors and supporters via social media

Action: Raise this Question with Social Media group however promotion of those supporting Trivia Night agreed was appropriate

Request: Looking to update the Thank you letters to donors –intention is to take a photo of REPS kids holding up letters that spell Thank You

Action: Tully to arrange photo and group of kids with permission of parents

General Business:

REQUEST – Carried forward to next meeting due to time constraints

- Opportunity for parent Leon Berkovich who will be cycling in the Tour de Cure to present to REPS kids with Tour de Cure representative about health and fitness. This is something they coordinate and do at schools en route when riding the Tour. Leon was also awarded the Yellow Jersey for Attitude when he took part last year - so he would be happy to wear all his gear too. Is this something the school would be interested in and have an opportunity to do later this Term or in Term 4?

REQUEST – Communications around school –

- Could CUA posters to be placed around school and also other posters going forward?
- Katrina agreed are fine to put them up around school with prior knowledge of activity.

Meeting Closed: 9.30

Next Meeting: Wed 1 August 2018

Next Meeting:

Meeting Closed:

REPS SC Term 2 meeting

May 2nd – 7:30pm, North Ryde Golf Club

Attendance: Ben Bana, Glen Duncombe, Brian Downton, Fran Hahlos, Kerryn Martin.

Apologies: - Kate John, Kelly Centellas, Kym, Steve Barlow, Julia & Andrew Taylor, Kim Edwards, Julie Gray

Meeting Agenda

1. **Welcome and introduction** - Brian
2. **Movie night, uniform update, ASF Grant review** - Fran
 - **Movie night** raised \$2065
 - Discussion on how to make Movie Night better and more engaging.
 - Suggestion that movie night be a P&C school community event as a better fit than Sports Committee.
 - **Sports Polo** - design has been approved, wash tests completed.
 - Pickles have advised they would like to start taking pre-orders via their website. Stock to arrive in 4-6 weeks.
 - Pickles will email through a product flyer by Tuesday afternoon that we can include in next newsletter, Facebook and push out on the app.
 - Pickles have offered an "Introductory rate" for the polo for the next 2 months of \$29.50. After introductory period, cost will be \$32.50.
 - **ASF Grant** has been applied for (\$9000) to use for training sessions to help promote activity with females and socio-economic disadvantage children within the school community.
 - Review stats to bolster future application.
 - Increase participation of year 5 and 6 females in school carnivals.
3. **Coles Sports for Schools** - Fran (in Kate's absence)
 - Program has now finished and the dockets have been mailed.
 - Kate/Fran will review with school execs regarding what to purchase with the accumulated points.
 - Thank you to Kate for coordinating the whole process.
4. **From P&C Treasurer: Sports Committee balance to date is \$6,514.**
 - CUA - bank statement and account details have been sent to Everyday Heroes to set up the online component of the fundraising event.
 - Budget report - update the report with outgoing costs. BRIAN/FRAN
 - Suggestion to set up an Actuals incoming/Outgoing report. BEN to action
 - Establish a base amount in the Sports Committee account. Suggestion \$4,000
 - BEN nominated to follow up on payments for SC trainings.
 - BRIAN to share Training List on Google Docs with BEN.
5. **Athletics training & Kickstart Training update** - Brian
 - Cross Country/Athletics: 36 signed up.
 - Discussion and vote on Ryde LA's coaches developing and running sessions. \$60p/hr per coach.
 - Kickstart: 38 total - 19 Soccer, 11 AFL & 7 ½ AFL ½ Soccer.
 - ACPE: Assistance at Homesport or Thurs morning being investigated

6. **Gala Day update - Brian.**
 - T20 Blast Cricket Gala Day - Wed 15th August @ Morrison Bay Putney. 4 teams total, 2 x stage 2 & 2 x stage 3 teams (boys/girls)
 - Parent helpers needed. Suggestion to ask the parents of the 32 kids attending to help.
 - SC to pay for teacher relief so REPS teacher attends. Suggested teacher: Mr Johnston.
 - Transport to be paid for by SC.
 - Students to pay nominal contribution to confirm spot in team - \$5 per student suggested.
7. **CUA Colour Run update - Brian.**
 - Event confirmed: Thursday 14th June 2018.
 - Hoping to kick off Wk2 or 3: assembly launch then students get info pack (sponsorship form and parent letter)
 - Posters around school
 - Considerations: $\frac{1}{3}$ profits raised to SC and $\frac{2}{3}$ to P&C.
 - Students raise money online through link or cash - prize incentives
 - Fund raising money returned by 21/6/18, prizes ordered 28/6/18
 - Ask Katrina what \$10,000 raised would pay for and use this in event promotion.
 - Sell white T shirts for \$2? Sell/provide glasses to protect eyes from the colour?
 - Figure out the logistics of the day - dirt/colour in cars & classrooms. Suggest to run after lunch to end the day. Parents can attend.
 - Run the event in age groups: K-2 and 3-6.
 - Colour Run
 - Obstacles - pool noodles, hoola hoops, mesh to climb under.
 - Hiring one inflatable obstacle - FRAN has sourced quotes.
8. **Volunteer/WWC #'s:**
 - 100pts to office or WWC & DOB needed to volunteer
 - Sports Committee Polo: discussion to help identify the volunteer/parent on duty. Approach Coopers for pricing and design.
9. **Athletics carnival**
 - Discussion around athletics carnival and how SC can assist.
 - Discussion about if move to Dunbar would be beneficial & this could be an area SC could contribute to funding. Would mean that track and field could occur on the same day so greater involvement and less sitting could occur. Pros and cons to this with some in favour and others in favour of keeping at REPS
9. **Next Meeting: TBC**



Music Committee Meeting Agenda and Minutes – Thursday, 15 March 2018

1. Meeting open – 7.20pm at North Ryde RSL
2. Attendance – Mel, Sharon, Alice, Jennifer, Sara, Lisa, Lina, Nick, Kim, Jodie, Katrina

Apologies – Caroline, Leanne, Lara, Steve, Robyn, Angela, Vange, Mr G and Mr Ward

3. Contact Parent Progress Reports – opportunity for sharing where everyone is up to with timetabling, rooms, tutors, Oosh, permissions etc. and any help required

Lina confirmed that school has been provided with the WWCCs, DOBs, and photo IDs of all the tutors.

4. Officebearer's Reports – Coordinators, Treasurer, Secretary

Percussion: Lina reported that school's duty of care means that lessons now start at 1.10pm and run till 3.10pm (so child goes back to class before going home). Mr G's next lesson does not start till 3.30pm. Issue of him not being paid for those 20 minutes. At the rate of \$80 per hour, this is \$26.67 for that gap, twice a week (Tue/Thu) so \$53.33 per week. Over 40 weeks, that's \$2,133. The gap can possibly be narrowed by organising for lessons to start at 3.20pm.

5. Invoicing for 2018

Nick reported new software is very easy to use and that there had been no issue with the higher annual membership fee. He clarified what Committee believes should be the "chasing" procedure e.g. email reminders. Policy to be documented.

6. May Music Day Sunday 6th May (end Week 1, Term 2)

- Theme - ? "Music Makes the World Go Round"? Agreed
- Promotion – flyer? Jennifer to do
- Permission – online? Lina&Lisa to do Google form including permission to film
- Cost and payment method – included in annual fee
- Helpers and organisation – how to organise? Google doc? Large numbers? Smaller children this year? Google Form to ask for Volunteers. Also due to large number there will be one massed performance item only,

Sara requested budget for catering. Also suggested that we could do more Canteen type items for the lunch rather than pizza.



7. Website

- Review of what's working and what's not

Deferred to next meeting

8. Any other business?

Query whether we can offer piano (electronic keyboard) lessons – on radar.

Kim requested to know who will be joining band in Term 2.

We have a Rock Band! Gabriella, Ben, Kaylee, Xavier and Tayla.

Jazz Band tbc – still to come

9. Next Meeting date?

Thursday 3 May

10. Meeting Close

9.20pm