

RYDE EAST PUBLIC SCHOOL GENERAL P&C MEETING AGENDA

Date: 1.8.18 **Opened:** 7.05pm
Present: As per register
Apologies: Terese Cosentini Steve Hackett Kelly Centellas Lisa Cowgill Caroline Miller

Minutes of previous meeting:

Accepted: Sophia Anderson

Seconded: Chris Seeto

Business arising from previous meeting:

- Need a dedicated person on the PC Catering to manage the items for BBQ Help Days, and items requiring Urns etc. BUT they must have responsibility for it and its contents as it is not canteen equipment or supplies.
 - o Carried forward
- Gala Day competitions – have dates / options been confirmed for 2 to take place in 2018
 - o Rolled over
- Instagram Page – has anything been progressed on this?
 - o Carried forward
- Bi-law Revisions –
 - o Carried forward
- New Banner Purchased
 - o Alice to update
- P&C to provide Support Contribution for Breda Family
 - o Carried forward
- Housing the BBQ's Issue – need location for gas bottles
 - o Housed in area—between canteen & stage

Correspondence in:

Schools Infrastructure Update – Federation

Information Evening with Madonna King - navigating the challenges of parenting teenage girls today.— Federation promoted on social media

Requests from parent – Julianne Biassy

Facebook commentary – process to keep Katrina informed – important to keep directing people back to school – if dealt with shut comments off suggested – don't want to shut it off.

Dear Ryde East Public School P&C Association,

From 1 July 2018, schools will have greater flexibility and choice to commission and undertake over 20 of the most commonly requested activities and works themselves, or alternatively, continue to have the Asset Management Unit (AMU) undertake the works on their behalf.

A simple checklist will assist schools in ensuring the work is conducted in a safe and legally compliant manner. To read more [click here](#).

To access the fact sheet [click here](#)

P&C members should take the time to look into how they can get some local projects up and running in collaboration with their school Principal.

Sponsorship letters Yr 6 and Brick Fair also gone out

Correspondence out:

Certificates of appreciation for Trivia night sponsors - distributed

Reports:

Principal – Katrina Verinda

Parking:

The parking available on our school site is for staff only. If you are dropping children off or picking them up from school or OOSH (before or after school care), please only park in the designated spots and do not park along the drive way. Parents only have access to the Badajoz Road car park until 8am.

Athletics Carnival:

It was a great day, very well organised. Thank you to the parents who volunteered to assist on the day, it is much appreciated. Please be aware that we need to know in advance if you would like to volunteer on the day so that we can accurately allocate jobs and ensure that we have all of the necessary paperwork/checks.

I understand there no communication to parents about the 5, 6 and 7 year old races having finals and therefore some parents missed this event. We apologise for this and will ensure that this is in the program for 2019.

Participation ribbons were given out today. I understand students were not awarded first, second and third ribbons for heats, this is not common practice and in 2019 we will be evaluating our organisation of this, we will notify the parent community once we have decided on a clear process.

Discussion

- **Athletics Carnival** – great day well organised parent volunteers thanked – in terms of volunteering for the event need to know prior
 - o **Kerry Martin – Flagged that she returned note didn't get contact until 3.20 on Monday avo parents didn't get any feedback**
 - o **Requirements to hand out ribbons prev sat with ribbons**
 - o **Yr 5/6/7 no communication about finals –no communication – trial – didn't put it on the program – Katrina very apologetic – all participation ribbons**
 - o **Next Year finals up – place ribbons to finalists**
 - 2 sets of ribbons – participation ribbon and place ribbons for heats – purchased by P&C
 - School has own version with name logo – use to have name – last year they purchased the current ones
 - Heat Ribbons –not commonly done at other schools
 - Looking for something different – I ran in a race stickers for eg. –
 - We should value those who place in finals
 - Participation Ribbons are the one to let go of – points to the house is good message
 - Timed heats –can come first – looking back at that stuff – sonje
 - Decision made without any communication
 - Jasmine getting head around new software – finals managed really easy – focus on the opportunity
 - Ribbons – Age Champions – too much focus on who will make Zone – if running heat in age categories – why not give heat ribbons – 70 / 100 m heats 200 m 800 m
 - Honour those who come top of the final
 - **Day really well run**

Motion - Agree Ditch Participation Ribbon

Unanimous

Motion – Heats to still receive ribbons for place

- **5 6 7yr olds –acknowledge kids in those races – 70 m Heat Ribbons also for 200 & 800m –**

Discussion – Swim Katrina and Brian

Finalists will get school ribbons at assembly

Newsletter and Website:

The newsletter will now be fortnightly – Weeks 1, 3, 5, 7, 9. Please ensure that you have things to the office in time for the newsletter for up and coming events as these will not be advertised separately. The new school website will be live from Thursday 9 August.

Term Calendar of events:

Will be coming out this week.

- Reminder that we have our **concert** this year on 4 and 6 September
- Open day for education week will be on Tuesday 14 August
- School Photos will be on 8 and 10 August – a note will be coming home about the uniform to wear to school for photos
- NAIDOC performance Monday 6 August

Technology Upgrade:

We purchased 20 Interactive panels, which has seen us commit \$135,000 to this venture. The P&C have kindly contributed \$40,000 towards this. Thank you! These interactive panels are the latest technology and enable up to a 10 point touch on the screen for students to work collaboratively. This venture is part of a technology upgrade across the school with the next phase focussing on an upgrade to our current Wi-Fi capacity and then the introduction of more laptops and iPads across the school.

STEM:

We have been successful in applying, through an expression of interest, to trial STEM equipment that the Department of Education will be making available to all schools as of Term 4. Our school will be trialling the filming kit, we will also have access to robotics, 3D printers and virtual reality equipment. The staff recently undertook a whole day of professional learning at a company called 'Salesforce', which is located in the city. We had a fabulous day where we were able to speak to professionals within the technology industry about the skills and qualities needed for future employment. We also got to play with some equipment and do some coding, which was great! All of this ties in to achieving Strategic Direction 2 of our school plan 'Future Focussed Teaching and Learning'.

Property Maintenance:

Carpet replaced, walls painted and external painting, gutters and downpipes. I will follow up on 'F' block as this is the only one where the external has not been touched. OOSH external painting and new carpet.

I am currently following up on the canteen and OOSH upgrades

Colour Run:

Thank you to the P&C Sports Committee and the organisers of the colour run, what an amazing event. The teacher and the students loved it.

Trivia Night:

Another fantastically organised event with a great turn out of parents. Lots of fun. Thank you very much for organising this.

Working Bee:

Thank you to Phillip and all of the parents who continue to support this to keep our school grounds looking great.

Raising concerns with the school:

I put a clear procedure into the newsletter at the end of Term 2 to enable parents to understand the best way to communicate or raise concerns with the school. Please do not go directly to other parents or students to resolve school matters.

Parent Forum:

ABC aired the segment that included the parent forum that we held at school 'A slow road to disconnected children'. The link is as follows: <http://www.abc.net.au/7.30/why-the-the-fortnite-phenomenon-is-creating-chaos/9982432>

Privacy and Confidentiality:

Due to the Privacy and Personal Information Protection Act 1998. This Act 'provides for the protection of personal information held by government agencies and imposes obligations on government agencies in the collection, storage, use and dissemination of personal information'. 'Personal information held by the Department of Education and Training includes information on students, employees, parents, guardians, caregivers, clients, employers, business partners and associates'.

On occasion parents ask for information to be provided about other students within the school in relation to their needs, behavioural consequences and diagnosis. Please be aware that I am unable to provide you with this information under the Privacy and Personal Information Protection Act 1998. As a school we always ensure that any concerns raised are managed in line with school and Department policies, to provide the best possible outcome for all involved.

As a school we will always provide as much information as we are able to depending upon the circumstances. I appreciate your support and understanding with this.

Other Notes from Katrina's Report

- **Working with Children Check** – if you fill in Appendix 5 ever – only need to do it once until child leaves the school – Appendix 11 – working with children check date expiries will be noted
- Newsletter now fortnightly – coming out in Weeks 1 3 5 7 & 9 this term
- Sue Turner now the office member who helps with newsletters
- Open Day Education Week – 14th August – Ryde Eistedford group will be performing in morning
- NAIDOC performance – Monday week 3
- Technology upgrade – 20 interactive panels - \$135k and computers to go with panels – all classroom bar 3 - look to replace those later in year or next year + whiteboards and pinboards going up as well
- Wifi upgrade will be important next step – which impacts on number of - \$15 – 20k to upgrade
- Playground space – looking to improve this to match what is happening in classrooms - \$200k submission going in for grant in August – K-2 sensory playground – hope
- Successful in STEM equipment grant – trialling filming kit Rosanna relieving AP to trial it with other teachers – units of work and tasks developed – Us and 6 other schools all trialling it – Robotics Virtual Reality Kits – 3DPrinter etc – over next few terms will get chance to use these
- All property upgrades done except – Block F –
- Carpeting and painting
- Canteen and Department to inform of update on OSch - external part of Block F nee
- Colour Run acknowledged –a mazing event – teachers and students loved it –crossed it off by bucket list / best day ever
- Trivia Night – great night and raise a lot of \$ - \$13191 raised – very generous of everyone - \$46 collected at bottle bank following Trivia Night
- Working Bees – thanks to Phil – amazing job - Never worked at school where you have that many parents turn up – as community it really makes a difference
- ABC Parent Workshop – slow road to disconnected children – link to be put out on Ap – 7min segment –
- **Concerns – how to raise issues – who to go to if need help**
- Often parents will ask to know about info on other kids – cant divulge or what school is doing to address it – if issues with other children – cant discuss the consequences outside of specific policy guidelines they operate under. Privacy and confidentiality – put message out that
 - o Know its hard – conversation with kids important – parents need to trust that school is doing everything they can to help manage the situation – may have been consequences but kids may not always be aware
 - o Understanding special needs – parents and kids don't always understand it. Talk to class about general – differences and focus on behaviour is different – if this happens this is what we will do – to help them understand.
 - o Always ensure safety of your child and they are addressing everything
 - o Raise concerns with Katrina
 - o Parent community – needs to support these families – inclusive and tolerant community – build understanding

Questions – Property – glass pain above door in Room 4 rattling a lot – Katrina to investigate

Due to time reports were limited to Motions and Requests with full updates – most of which were sent through prior to meeting - to be included to minutes after the meeting.

President – Chris Seeto

Presidents Report – 31.07.18

Term 2 is always a super busy term when it comes to P&C activity. Since our last meeting where we had just finished the Mother's Day stall and breakfast, we've held the REPS Music Festival, the Trivia Night and the Colour Run. This year, each of those events was run by a separate team, overseen by our Fundraising head, Sophia Andersson. Thank you Sophia and well done to Emma Thompson, Lisa Uys and Eireann Cameron for jumping into the deep end and leading the biggest event in our calendar each year. Thank you Siobhan and Tully for once again planning the fun Trivia night, and Swanny for MCing, and a really big congratulations to Brian, Fran and the sports committee for seeing the opportunity in the Colour Run and planning it for it's first year.

Through all this fundraising, we also saw some of the improvements that the P&C pledged to help purchase for the school. The builders were busy over the holidays installing new digital whiteboards, along with all the painting and new carpet in OOSH.

There's plenty, also, we want to learn from and improve, so that the experience for our kids and our families are the best they can be.

On the agenda tonight is some forward planning for next year, in terms of schedule and also discussing any suggestions for improvements to existing events or additions to the calendar.

The agenda I would like to discuss are:

Communication: Facebook: What were the major issues raised?

What is the process to notify the school of anything relevant?

Scheduling – Calendar

Leadership roles for 2019: VP – Marketing Admin

Sponsorship/Community -

Trivia – x 2

Disco – x 3

Banking – x 1-2 – Thursdays

Kindy Mixer – Year 1 parent for 2019 – First Day of term P&C representation ended

Cake Stall –

Yr 6 Farewell – Alice Robins

Lost property idea from Julie-Ann Biasi

- Room is heaving – happy to sort it – do a call out via social media
- Michelle / Gabrielle Saba/Sala use to do it
- Come in arrive on a day – sort named vs non-named goes back to 2nd hand shop
- Lunchboxes and drink bottles

Yr 6 Farewell – Sponsorship value

- Develop Tiers – Gold Silver Bronze
- Option to put up banners on school fence

Preloved uniforms- Lenora Joziase

- Here is my P & C report from Pre-loved Uniforms since the last P&C meeting. Sales have been a bit sluggish this period and we have raised just \$288.

Banking – Elspeth Orlandi

- First week back and banking is up and running already.
- For the period from the 1/4/18 to 30/6/18, we had 144 regular savers earning us \$792 in Commission (Paid on the 1/7/18). The banking team consisted of 8 volunteers, including myself. Unfortunately over the last couple of weeks 2 volunteers drop out of the team. Note that 2 of us will be leaving Ryde East at the end of the year!!!!
- In term 2, I tried to recruit news volunteers through the newsletter, but so far I haven't had any luck. Not a single reply/interest!!!!
- Next Tuesday I'll be putting another article in the Newsletter asking for volunteers. I was hoping that by now I would have been in a position to start slowing down with banking activities etc.... and concentrate on my daughter's year 6 farewell, after being at school for almost 11 years!!!!

REQUEST –

- Need volunteers to assist and join the team
-
- **Book club**
- **No report**

- **Social Media**
- **No report**

Treasurer & Building Fund – Terese Cosentini

The P & C consists of 7 financial arms:

General account – this account is basically where all our fundraising funds are banked for profit (as well as relevant expenses are paid from) **Balance \$104k**

Such as approx.: Calendars, Discos, Entertainment books, father's day Mother's day stall, music festival, Pickles, Pre loved uniforms trivia night , movie night, walkathon - there are also expenses associated to each event also.

Year 6 account – this account is used for fund raising of chocolates, annual graduation tickets: a donation is made by the year 6, to the school annually from these proceeds. **Balance \$11k**

Canteen account – this account is for the operation of the 3 day canteen service for the kids. There are high costs associated to this account: wages, super, payg, insurances, and supplier invoices. **Balance \$26k**

Building fund- this account is money rose annually from donations made to the P & C that are tax deductible. **Balance \$14k**

Music account – currently we have a strong band program within the school. This committee works hard to accommodate students playing instruments. It's a busy account with lots of movement will be. **Balance \$15 k**

Finance account – this an investment account. Money has been reserved into this account for long service leave, which is our responsibility to hold for employees and any future costs. Balance \$30k

Sports Committee account - welcome on board to our new sports committee who have already raised funds with raffle tickets / Bunnings BBQ. **Balance \$22k**

The P & C will supplement the difference and make a financial contribution before 31st October 2018. As discussed and agreed earlier in the year once we have received the wish list from our school.

The P & C committees and all parents collectively help our school volunteering their time. Fundraising activities are the main source of income that supports our school to purchase resources for the classroom or for our children's learning environment.

Today we stand as a very healthy financial P & C where funds do fluctuate regularly. Our account balances are currently at \$226.

VP Administration & Marketing – Alice Robins

- Sheraton – Sheets and Towels – see Facebook Page – going in to next Newsletter
- Family & Friends can access it
- 10% of total sales comes to School – and we get 30% discount – flyer with QR code
- Sister in-law connection – wanted to do something – trial
- Rhodes store – up to 7th September
- Concern raised to Alice but if you don't want to go about it
- Kiss & Ride now managed back with the school – Term 2 & 3 calendar finalised

Grounds & School Watch – Philip Ward

SCHOOL WATCH

With workmen on the premises we have been kept busy checking the buildings are secure and locking up when they have neglected to do so. The 2018 Term 3 + spring holiday draft roster for regular patrols has been sent out to members and the finalised roster will be sent this week. New members are always welcome!

Join the team – most welcome – don't publish names to preserve anonymity of those who do it

Next newsletter – what do people have to do

Paired off – so can do it together or on your own

How often do you need to take part – up to you!

GROUNDS

Over winter, the weather was quite unseasonal so grass has not been very healthy. Meanwhile, maintenance workmen have pruned a lot of branches from around the buildings and at working bees we have been cutting them up and shredding them for mulch. My new machine has been working very hard!

Last Sunday's working bee was a huge success with over 80 attending! In keeping with the spirit of National Tree Day we did lots of planting and attending to the needs of existing plants.

Unexpectedly there were others on site, including painters who are still finishing their work on the premises, so once again not all planned work could be done. Tasks we did accomplish included:

- Raking and rotary-hoeing the soft-fall material around the playground equipment
- Shredding dead leaves and branches
- Lifting bay tree pots and sealing the ground to prevent spread of roots
- Tidying up the Peter Rabbit gardens
- Planting the donated clivia and agapanthus plants along the back wall of the administration building
- Brush cutting and clearing rubbish, rocks and fallen twigs from the playground
- Weeding gardens and spreading mulch
- Weeding and cleaning along the main driveway to the hall carpark
- Pressure cleaning the tennis courts

We all enjoyed the usual morning tea and barbecue lunch (complete with salad trimmings!) thanks to the organisation of our class parents and others who brought food to share.

Surplus supplies of fresh vegetables and herbs were thinned out of the Peter Rabbit gardens, so some families went home laden with goodies.

Next working bee is scheduled for families of Year 4 students on Sunday 26 August, then Year 2 on Sunday 23 September, and Year 3 on Sunday 28 October.

Meanwhile, in Term 3 we intend to embark on applying the Eco Schools Grant which will entail some staff inservicing and involve staff and students in enhancing the value of our school grounds as a wildlife corridor.

Concrete pathway – in with assets

Eco schools grant – building wildlife corridor through the school and develop what is there – not just enviro but learning for kids and also professional learning for staff too

P&C Canteen Subcommittee – Kelly Centellas

No report

Request & Updates

Pack Day – scheduling the next one - Monday date requested – week 8

Asset Management – Katrina provided update – Department has Fast Tracked Canteen Initiative.

P&C Music Subcommittee – Lina Diaz & Lisa Cowgill

Since the last meeting, we've had the REMF, where both the REPS Band and the Performance Band competed. The Performance Band achieved a third place in the intermediate category. This was followed by the Wahroonga Music Festival where both bands also participated and the Performance Band this time placing second in the B Grade Concert Band Section. This is a fantastic achievement which is magnified by the small size of this band.

We have also had the Festival of Instrumental Music where the Senior Strings and more senior Recorder students played magnificently in front of a sold out Concert Hall at the SOH. Megan J participated at the State Recorder camp where she was selected to play as part of a special group who also performed at the Opera House.

This term most ensembles will have a public performance either at school or representing our school. At the Ryde Eisteddfod on the 14th of August (the Recorder Ensemble in the Handbell/Percussion/Recorder Primary Ensemble event), and on the 16th of August (the Guitar Ensemble in the Primary Small Ensemble event. Our Performance Band will also be participating at the NSW Schools Band Festival on the 26th of August at UNSW. At our Father's Day Breakfast, we will have the String Ensembles, the Guitar Ensemble and the Rock Band all performing. They have all been working extremely hard to represent our school and gain valuable performance experience.

This term we have also welcomed Thomas Talmacs as our new strings tutor after the departure of Michael and Nicola, sadly both of our oboe students have discontinued.

In Week 6 (TBC) we'll hold our Music Program Information Evening. We are looking at ways in which we can increase interest and longevity into the bands. One of the ideas is to have an introductory term (term 4) where new students can have group lessons perhaps at lunch time. This would mean that the children who want to continue next year can start in the REPS Band right from the start. We welcome any ideas as to how we can generate interest in the children and how we can better support parents so that they can help their children at home.

In week 8, the instrument tryouts will be happening. Everyone in year 2 is automatically taken to the tryouts and they will bring home a form (more explained at the info night). Years 3 – 6 interested students will need permission from their parents to attend. There is a separate percussion demonstration that is organised for year 1.

We currently have \$15,199 in the bank with term 3 invoices to be sent out shortly.

Our next meeting will be on the 19th of August at 7:00pm.

Thank you to everyone in the music committee for all the work that has been put in, especially Kim who has been proof reading most of the reports, these will be handed out next week.

Upcoming Events

- 14th – Ryde Eistedfordd
- 26th Aug – Performance band at UNSW
- Ensembles at Fathers Day Breakfast
- Week 6 – Music Program Information Evening to increase interest in getting kids to join the band – get them in group lessons in Term 4 on lunchtime ½ hr lesson – 4 kids @ \$10 each
- Music Performance week 3 of term 4
- Format of instrument try out day to change – have tutors play for kids do demonstration – to help encourage sign ups
- Invited to perform at Eastwood Heights Fireworks – 8th September
- Asked if interested in special ceremony performance on Harmony Day – supported by Ryde Council – evening performance
- Hope Choir performance – educational

Sports Sub-Committee – Brian Downton

REPORT - Term 3 July 2018

Update:

- **CUA Colour Run:** Day ran well and feedback about the event was really positive. Some discussion through fundraising process about method of fundraising and questions over incentive based fundraising.
- **SC Trainings:** There has been a drop off in numbers through Term 2. Largely put down to winter weather and a number of wet days. Decision made to continue athletics training until zone carnival and cease this training after zone. Kickstart will continue through the term.
- **Field/track carnival:** Number of parent assistants and coaches assisted on the day. Feedback from Ms Winsley to come re assistance. Discussion about if it would be feasible to move to Dunbar has been had.
- **Sports Polo:** Sports Polo uptake has been very good and Pickles has now done two production runs. 145 polos have been pre-sold so far. The first delivery of polos were delivered 31/07/18. Samples were available to touch, feel and try on at this weeks Athletics Carnival and have been well received.
- **Meet Manager software:** has been purchased, installed and will be used for the first time at athletics carnival this term. Ms Winsley has been working hard implementing the new software and getting it ready for REPS carnival.

Upcoming items

- **Cricket Gala Day:** Yr 3-4 & Yr 5-6 teams entered (currently one boys and girls in each category). Wed 15th August @ Morrison Bay Putney. Expression of interest note has gone out and teams will be finalised after return of notes.

Areas for discussion at P&C meeting

- Sports Polo: Due for delivery w/c 6th August.
- CUA Colour Run Photos
- Funds summary:

Total Raised = \$29,551

- Less: CUA Costs = (\$11,769.01)
- Less: GST payable = (\$1,176.91)
- Less: Colour Run Powder = (\$960.00)
- Less: Colour Run Expenses = (\$176.50)
- Add: White T-Shirt sales = \$197
- Add: Cash Donations = \$416.60

Net Amount Raised = \$16,082.18

CUA Color Run – moving forward do we want to do it again?

- Not necessarily easier than doing it yourself
- If not run by CUA – incentives delivered how much of the \$29k ??
- Donate prizes – how is that being managed? Delivery of prizes this week and if they want to redonate via reception
- Class who raised the most got traction amongst kids
- Photos from CUA – how do we distribute those? On a google drive
- If you want to put on Facebook – put on return slip – would you be happy for photos to be published on social media – easiest way to manage it
- Shouldn't technically be taking photos of other people's children.

Sports polos shown off by Fran – 184 sold so far 1/3 of school opted in

VP Fundraising – Sophia Anderson

- \$7k raised via music festival
- \$13k raised trivia night – need new people to take it on
- Brick Fair – 10 people on committee – Handoko is parent connected with running the event – got 2000 to Croydon – being only Brick Fair on North Shore – want to promote it – looking to outside community to support it – Katrina offered to send flyer to – could raise \$18,000 based on food and Croydon – need to purchase food / material / banners/ jumping castles
- All receipts close off after 2 weeks.
- Sausage sizzle cake stall entry + other roles
- Opening for quiet hour for kids who are overwhelmed
- Blurbs – Press Release – Articles & Photos in existence
- Need to look at \$ coming in from outside – expensive but worth it

Motion : Request to spend up to \$6250

Proposing – Lina – Seconding Fran

In Favour – all

Lego competition – will get displayed at event

- Kids to be principal for the day - \$2k raised

Art Calendars – Tully Sharp Butler coordinating.

Brick Show – NEW Fundraising Opportunity

Meeting Closed: 9.45

Next Meeting: Tuesday 20th November