

RYDE EAST PUBLIC SCHOOL GENERAL P&C MEETING AGENDA

Date: 28.2.2018

Opened: 7.40pm

Present: As per register

Apologies: Lina Diaz Lisa Cowgill Gen Webb Steve Hackett

Welcome to 2018 – Chris Seeto President P&C - introduction of Exec, Key Roles & purpose of the P&C.

Minutes of previous meeting:

Accepted: Bill Olsen

Seconded: Tully Sharp-Butler

Business arising from previous meeting:

- REPS Blood Donation Drive – Eireann to update
 - o 24 – saved 73 lives - mon & tues & Friday of this week – 4-7minutes
 - o Van back in 3 months time – Fortnightly reminders with details of mobile van locations
 - o Bloody Legend Week in June
 - o Interschool challenge started with North Ryde PS also participating
- Keep Cups Purchased – Corina to update
 - o Sustainability & waste free initiative
 - o 245 purchased – 70 left – all glass ones
 - o Teachers gifts all given out
- New Banner Purchased – Alice to update
 - o Confirm the wording – graphic design
 - o Need to do website post
- Bi-law Revisions – Nicole to update
 - o Carried forward
- Instagram Page – has anything been progressed on this?
 - o Carried forward
- Has Pickles cheque been received?
 - o Received
- Sports Committee Requested to set date for Colour Run so can plan
 - o Date set
- Gala Day competitions – have dates / options been confirmed for 2 to take place in 2018
 - o Rolled over
- Coles School Rewards Program – Sports Committee to update
 - o Underway
- Need a dedicated person on the PC Catering to manage the items for BBQ Help Days, and items requiring Urns etc. BUT they must have responsibility for it and its contents as it is not canteen equipment or supplies.
 - o Carried forward
- Air conditioning to be installed in to Room 4 – as previously approved
 - o Installed & working really well. One parent raised a safety issue – behind closed door no windows – and new door has no glass either. School to check.

Correspondence in: Bakers Delight Fundraising opportunity for Easter 2018

Correspondence out: None

Reports:

Principal

- First official P&C Meeting
- Kids have been lovely and very welcoming
- Trying to be visible – teaching and learning is key business and what is most important
- **Next 3 year school plan has been planned and started as Exec**
 - o 3 areas of focus for 3 year plan – sustainable evidence based practices –
 - o \$40k of allocated budget going in to maths – training for upskilling, problem based reasoning areas of mathematics to enhance students readiness,
 - o Future focused learning – STEM & STEAM projects – Stage 3 taking on project with St Ives – interschool project around STEM
 - o Engagement & Wellbeing – PBL program embedding across all setting – student and staff wellbeing
 - o Improving student outcomes to continue to foster engaged interested and motivated learners
 - o Vision Statement has to be written as part of planning – would like P&C Feedback
- **OSCH & CANTEEN** – Schools Infrastructure about upgrade & refurb. of facilities
 - o When raised with department response from Department was nothing was on file
 - o Has to go through asset management team
 - o Katrina working to locate documentation and pick this up
- **Students coming to school without lunch**
 - o if any students coming to canteen with no lunch they will be sent to school office who will make them a sandwich starting this week. School needs to be made aware of children who regularly come to school without lunch so implementing this as new process.
- **Bags being out in sunshine**
 - o concern about lunches turning bad during day has been addressed –school in process of buying lunch tubs that are stored in classroom during day – which boxes go back in to once finished eating
- **Vege Garden** looks amazing thanks to Better Homes & Gardens – airs on 26th March at 7pm
- **School Audit** – has taken place over last 3 days at Principals request – Beverly office manager and Katrina working together on future enhancements to systems processes and practices.
- **Parent volunteers all need to do a 100 point ID check** – volunteer working with kids check done through office and needs to be done annually.
 - o Action - Look at a register / centralised list
 - o Action – Katrina will put update to inform parent community in Newsletter
- **Keys and locks being reviewed across school** – issue with music tutors accessing rooms – new keys being cut to help overcome this issue
- **Asset management assessed site for maintenance work** –things they reviewed included:
 - o replacing gutters painting external buildings – carpeting 3M – termite issue – Block D – to be repaired in next week or so
 - o Path leading to Badajoz Road – pavers uneven – trip hazard – school looking to have this fixed
 - o Security Fence – on Back Oval between the Houses – easy access to back playground during day / weekends – trespasses etc. Dept wont pay for it – huge risk area only – will have to pay for it ourselves. Want to encourage community to use and engage with the space in positive way. Too expensive to fence the whole area
 - o Large Hill – new fencing between top and bottom ovals to make it safer for kids
- **Communication** – streamlined approach to communication across the school – changing and updating our website – changing to departments version of website – staff have volunteered as part of IT group to look at upgrades – newsletters – photos videos etc – need media permission – on website – looking to update across the board. Move to fortnightly newsletter – want website to be main communication space to go to for info. Permission from parents required in order to do this – music website up to date so it becomes go to place. Looking in to a digital version of Newsletter potentially for future.
- **Thank you** for coffee mugs & sports shirts & new flag for carnival – shown off to attendees at meeting

SCHOOL WISHLIST

Technology – plan is to make sure every classroom in school has interactive whiteboard – make sure those that are not working 15-17 needed \$80,000 – tech hub science room and library also included

- Video of White boards presented

Questions –

- Do they need upgraded – 10 year life span on those we purchased previously – only just dying now.
- What is in classrooms at moment – projector on to whiteboard – no longer interactive – others all have white boards
- In other schools – every other school has them in every classroom
- Rollout - \$50k allocated - \$30k shortfall
- What company – 3 quotes to be provided – department approved – can we get sponsorship?
- Can all teachers have access / knowledge to use them – profess development opportunities – tech committee who will provide in class support to ensure it can be used effectively
- Limiting Screen Time – is this a consideration? Balance between hands on – laptops – interactive whiteboards – helps to engage them in another way and enhance
- Bell was \$30k – good value
- Does it include maintenance contract – can we afford to employ a tech person in part time/casual basis – iron out install bugs etc and have them available – light globes
- White Board – also can be used as such

COLA – outdoor covered learning area between kindy & Yr3 classrooms (images shown of what was in mind)

Questions –

- Is it a Department facilities function?
- Not earmarked for any building works – demountables will be used instead
- Current Buildings unlikely to change
- What is likely cost? ... May need \$150-200k to do this
- What is benefit? .. provides an interactive all weather playground area and multi functional learning space – extending opportunity for classroom activities to be conducted outside

In principle agreement but not in position to fund at this point.

PBL – signage including values integrated in key areas of playground (images shown of what was in mind)

Questions –

- \$10k – based on significant installations of integrated signage
- Can kids help make it?
- Sustainable in environment
- Something that enhances environment not intended to become ‘visual clutter’
- How many signs? – intention is to place them in areas where kids need to be reminded and to show what behaviours are expected in various contexts such as – hall, toilets, canteen, playground, near classrooms, transition areas

Sports recording system – needed to upgrade current system. It is used to help with recording results and identifying those from heats to finals and finals to zone at sports carnivals

- Sports recording system options – multi timer idea proposed

Class Money – for teachers

- 21 Classes – 29 Teachers

Financial UPDATE provided by Terese for 2017 Financial Year – which ended 31 Aug 2017

For allocating funds in response to School Wish List the 2017-18 Financial year Parent Voluntary Contributions and also funds raised Sept – December at a number of events will be available. Additional funds will also be raised throughout the year via various activities, which have increased with new activities such as the Movie Night and proposed Brick Fair.

Approx. \$46,000 – anticipated in voluntary contributions for 2017-18

\$40,000 funds available to commit at this point in time

Motion to allocate \$30,000 for technology and purchase of new Interactive White Boards

Proposed Tully Sharp-Butler Seconded – Alice Robins

All in favour no one against

Motion to allocate \$5,000 toward PBL signage

Concern over cost for signage and design

Proposed Chris Seeto Seconded Alice Robins

All in favour – no one against

**Motion to allocate \$200 contribution per class – including science technology EASL/ learning & support – 26 classes
total proposed allocation = \$5200**

Proposed Alice Robins Seconded Brian Downton

All in favour no one against

Due to time reports were limited to Motions and Requests with full updates – most of which were sent through prior to meeting - to be included to minutes after the meeting.

President

Motion - Coffee Van to continue weekly

Proposed Brian Downton Seconded Kate Hackett

All in favour – no one against

REQUEST -Music Festival - Need an MC for the event

Treasurer & Building Fund

VP Administration & Marketing

Grounds & School Watch – Philip Ward

- After school holidays there is lots to do for kindys at first working bee for the year
- Sunday – first graffiti occurred with chalk being used to draw on side of building.

P&C Canteen Subcommittee

- Minutes of subcommittee meetings – no meeting held for T4 yet
- Report – Kelly Centellas

Canteen Refurbishment

Director of Asset management in discussions with Karina
\$32k was estimated cost for refurbishments in 2015

Action – proposal to be discussed at next meeting

P&C Music Subcommittee

- Minutes of subcommittee meetings - Submitted
- Report – Lina Diaz

Motion - \$1200 replacement instrument

Proposed – Chris Seconded – Brian Downton

All in favour

REQUEST – Anyone with experience with timetabling software /school systems (high school systems for eg suggested) please contact Music Committee

Suggestion – Music Committee to ensure end of year request for anticipated repair costs to be undertaken over school holiday period to be made at last meeting before end of school year, so to avoid early term 1 rush/issues with seeking approval for funding instrument repairs/purchases that delay students from taking part in lessons

Sports SubCommittee

- Minutes of subcommittee meetings
- Report – Brian Downton

VP Fundraising

- Report – Sophia

Art Calendars – Tully Sharp Butler coordinating.

REQUEST - Kids Artwork rebranding – looking to set earlier time frame – end of Term 3 ideally. Tully to Liaise with Nicole Doig to finalise with intention of doing it earlier so it can be promoted again for re-orders for Xmas gifts

Brick Show – NEW Fundraising Opportunity

Motion – include Brick Show as part of fundraising for 2018 to be held on 16 September

Proposed by Chris Seeto – Second – Alice Robins

All in favour no one against

REQUEST - Need an event coordinator for Brick Show – will be promoting opportunity to get involved at kindy night

Trivia Night – coordinated by Siobhan Reynolds

Discussion over proposed timing of Term 4 November date

Concerns raised over date being so late in the year – costs xmas availability yr 6 families end of year fundraising and general end of year fatigue

Action – Chris & Siobhan to explore other dates /options for holding Trivia Night earlier in the year

Community Report – presented by Kate Hackett on behalf of Steve

- Football boot drive – intending to run this again this year
- Mothers Day Breakfast – 10th May
- Ongoing relationships with local businesses and loyalty/rewards programs continues – Athletes Foot, Rebel, IGA, etc.

Preloved uniforms

Banking

Yr 6 Fundraising

Book club

Social Media

- Question – can we help promote key activities by pinning info to top of Facebook page

General Business:

Motion for approval to make contribution to Breda Family – allocation of \$300 proposed

P&C to provide Support Contribution for Breda Family (previously \$200 provided to local families/school community members) Q raised if \$200 was enough acknowledging the precedent it sets. Feedback was that an increase was fair.

Proposed Alice Robins Seconded Siobhan Reynolds

All in favour –no one against

Motion to apply for Cadbury Grant application –

It was brought to my attention that we may be eligible to apply for a grant from Cadbury up to \$500. I've attached the link with the info. <https://www.fundraising.com.au/community-grants> Schools can't apply for it but P&C groups can. If granted, the money needs to be spent on sport and recreation or on learning and development. I figure it doesn't hurt to apply for it. I asked Mrs Wilson (as the stage 3 AP) however she said it would need to be discussed at a P&C meeting.

Proposed Kerry Martin - Seconded Alice Robins

All in favour – no one against

Housing the BBQ's Issue – need location for gas bottles

- Carried forward

Meeting Closed: 10.20pm

Next Meeting: Tues 22nd May

Presidents Report – 28.02.18

Welcome to the first P&C general meeting for 2018 and my first in the President role. Thank you again to the years of leadership from Genevieve Webb.

We are a big group of Ryde East parents. We help raise money, we are involved with decisions at the school and we voluntarily run programs that we feel will benefit our children's education and schooling experience. We are highly successful, inclusive and collaborative. I'm really keen to extend the invitation to all parents to be creative, voice opinions, and join in.

My name is Chris Seeto. I work as a producer in film and video. I've been part of the P&C for 2 years and I have two boys at the school, Archie in Year 2 and Rory in Kindy. My wife, Corina, runs the Ryde East Keep Cups initiative.

I never had any expectations about being part of P&C when I attended the first meeting, and like many other parents, I work full-time. However, as you will see later in this meeting, I was amazed to learn of the positive impact that the P&C's work has on my children's school and experience. Being involved didn't mean committing to a 2nd job. I found roles that I could easily succeed in, with outcomes that I enjoyed, and if that didn't exist, I felt there was a forum I could suggest it. I'm now in the privileged position to extend that invitation to all parents. I'd love to hear ideas on how you would like to participate.

As P&C President, my role is to be the main liaison with the school, to ensure that the parent community are part of the decision-making process, and to act as the P&C Association's spokesperson when public statements or actions are needed.

New Parents

I'm keen to hear from 3 or 4 new parents to P&C. If you like, please let us know your name, your occupation, and any interests you may have. The school's are like mini cities and thus their needs are pretty diverse.

Introducing the Exec roles and team

Vice President, Administration and Management – Alice Robins

This year Alice will be responsible for the management of communication. This is a new role, and we're still working to fully define it, but it is essentially helping all our event co-ordinators with their communication needs before, during and after an event, as well as coming up with ways to communicate the P&C's achievements. Utilising our Facebook page, the app, class parents, newsletter and any other mediums of communication we have to attract larger and more diverse involvement.

Vice President, Fundraising – Sophia Andersson

Sophia oversees all fundraising events, whether they be internal or external, working with the various heads of each event to ensure they have what they need to be successful, and documenting the process so they can be repeated.

Secretary – Nicole Shore

This is Nicole's 2nd year in the Secretary role. Importantly, she oversees the insurance coverage of each event that's run and ensures these meetings are run to P&C Federation protocol, are minuted correctly and that decisions we want to make follow the bi-laws of the NSW P&C Federation.

Treasurer – Terese Consetini

Terese, along with her sub-committee treasurers and book-keepers look after the P&C's finances. They often provide essential counter commentary on all decisions to ensure that we don't just feel good about a program, but that it is actually positively contributing to a tangible goal.

Community and Marketing Officer – Steve Hackett

Steve can't join us tonight as he is recovering from surgery, but for those who have met him understand why he oversees the majority of our external community contacts. He is affable, familiar and someone our sponsors enjoy dealing with. Whilst he is recovering, Kelly Centellas has offered to help cover the contacts as she is also well-connected in the community.

Introducing the Sub-Committees

We also have three sub-committees that run large programs within the P&C that supplement the school's great work.

Canteen – Kelly Centellas**Music – Lina Diaz and Lisa Cowgill****Sports – Brian Downton****Other Programs**

Other functions that the P&C are responsible for and require volunteers are:

- Book Club
- Banking
- Preloved uniforms
- School watch

Thank you's

Bunnings BBQ – Thanks Kelly and Sport Committee and all who came to help. Raising money from the community to aid our school

Coffee Van – Thanks Nathan Moulds for this running this trial. This is a community building initiative and not a fundraising venture. I'd like to have a vote to decide if everyone is happy for this service to continue.

P&C Schedule

I have set up a REPS P&C Events digital calendar that any parent can subscribe to. It gives parents an insight into the key P&C dates in the year, as well as helping the P&C and the school with planning.

Google Calendar:

<https://calendar.google.com/calendar/b/2?cid=Nnl5dXBpbWgwMzNkZiUwa2gwdnYyMDU2NGtAZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ>

iCal:

<https://calendar.google.com/calendar/ical/6r9upimh033df50kh0vv20564k%40group.calendar.google.com/public/basic.ics>

Planning has already started for Kindy Mixer, Outdoor movie night, Music Festival and Mother's Day

Kindy Mixer Evening

This year, as an executive team we decided to run a Kindy Mixer instead of a Kindy morning tea. We felt we could get more people at an evening social event when we weren't contending with people's work schedules. The goal of the Kindy Mixer is to help integrate new parents into the school and introduce them to the P&C in a social environment. It's being held on Friday 9th March and is being headed up by Nick Barnes. The event is sponsored by Cox's Rd Mall and we currently we have xx RSVPs. I've offered up to most, if not all P&C programs, to have a representative there for new parents to talk to.

REPS Music Festival.

This event is our largest event of the year, both from exposure and fundraising. It's a school band competition, opened to many schools around our area, held on Sunday May 27th. Everyone's parents, grandparents and dogs turn up. In the past it has been dutifully looked after by Marlene Richardson and Robin Butterfield, and this year has been handed over to Emma Thompson and Sophia Andersson. There are heaps of roles that parent volunteers can help with, so please come and see me, Emma or Sophia.

Banking Report:

TBC

Pre-Loved Uniform Report:

TBC

Facebook Report:

- Currently 297 members, 17 of which are new. This number seems low considering all the new Kindy parents, so we'll need to push awareness of the page.
- In the past month there have been 90 posts which is considerably high, as is the interaction through comments and reactions.

- The admin team will continue to monitor posts according to the REPS social media policy which is posted at the head of the page.
- Admin team – Kerryn Martin, Capucine Yeomans and Sharon Cunningham

REPS P & C Financial Report Feb 2018

By Terese Cosentini P & C Treasurer

The P & C consists of 7 financial arms:

General account – this account is basically where all our fundraising funds are banked for profit (as well as relevant expenses are paid from)

Balance \$72k

Such as approx.: Calendars, Discos, Entertainment books, father's day Mother's day stall, music festival, Pickles, Pre loved uniforms trivia night , movie night, walkathon - there are also expenses associated to each event also.

Year 6 account – this account is used for fund raising of chocolates, annual graduation tickets: a donation is made by the year 6, to the school annually from these proceeds. **Balance \$15k**

Canteen account – this account is for the operation of the 3 day canteen service for the kids. There are high costs associated to this account: wages, super, payg, insurances, and supplier invoices. **Balance \$23k**

Building fund- this account is money rose annually from donations made to the P & C that are tax deductable. **Balance \$13k**

Music account – currently we have a strong band program within the school. This committee works hard to accommodate students playing instruments. It's a busy account with lots of movement will be. **Balance \$7 k**

Finance account – this an investment account. Money has been reserved into this account for long service leave, which is our responsibility to hold for employees and any future costs. Balance \$30k

Sports Committee account - welcome on board to our new sports committee who have already raised funds with raffel tickets / Bunnings BBQ. **Balance \$5k**

The P & C will supplement the difference and make a financial contribution before 31st October 2017. As discussed and agreed earlier in the year once we have received the wish list from our school.

The P & C committees and all parents collectively help our school volunteering their time. Fundraising activities are the main source of income that supports our school to purchase resources for the classroom or for our children's learning environment.

Today we stand as a very healthy financial P & C where funds do fluctuate regularly. Our account balances are currently at \$168.

REPS P&C Fundraising Report – 28th February 2018

My name is Sophia Andersson. I am an Occupational Therapist and I work part time. My daughter, Olivia is in Year 1 and my son Christian will be starting school next year. I am excited to be part of the P&C and I am looking forward to a successful year of fundraising and getting to know the parent community at Ryde East Public School.

- **Update on fundraising activities in Term 1:**

- **Bunnings BBQ:** The Sports Committee ran a very successful BBQ on the 18th of February at Bunnings Artarmon, raising over \$2000. This event was supported by Supermarket Ritchies IGA at Cox's Road Mall and Pryde Meats at Top Ryde.
- **Ryde East KeepCups:** see Corina's report.
- **Disco:** The first disco for 2018 will be held on the 23rd of March. This event has been advertised in the school newsletter and tickets will be going on sale shortly. Rachelle Robinson is the coordinator for this event.
- **Outdoor Movie Night:** A fundraising event being run by the Sports Committee. This will take place on the 7th of April.

- **Planned Fundraising activities for Term 2, 3, and 4:**

- **Mother's Day Stall:** This will be held the week before Mother's Day. Planning is underway and a request for donations will be placed in the school newsletter in week 6 or 7 of Term 1. Kym Aspin is coordinating this event.
- **Mother's Day Breakfast:** This was a huge success last year and all the mums are looking forward to a fabulous breakfast again this year! This event will take place the week before Mother's Day.
- **Ryde East Music Festival:** Planning is well underway for the Music Festival. Invitations to schools have been sent out. Emma Thompson is coordinating the music festival and Sophia Andersson is coordinating the fundraising activities that will be taking place (cake stall, BBQ, etc).
- **Movie Night at Top Ryde:** Jo Lewis is planning to run this event again. No date confirmed as yet.
- **Color Run:** The Sports Committee will be running this event on the 14th of June. This will take the place of the Walkathon.
- **Discos:** Discos will take place in Term 2 and 4.
- **Father's Day Breakfast:** Start practising your best dad's joke. Always popular, this event will take place the week before Father's Day.
- **Brick Fair:** Last year a parent (Handoko) came to the P&C with an idea of holding a Brick Fair (we can't use the brand name "Lego") as a P&C fundraiser. He is part of a large Lego building community and they often run exhibitions at schools for the wider community. It would be held in the school hall, with volunteer Lego exhibitors showing off their creations. There's also

the opportunity for other interactive and creative ideas to be held as part of it. Generally people are charged \$5 per head entry and then fundraising can be supplemented by a BBQ, cake stall or whatever else we want. The Croydon Public School event that was held last July made \$20K in profit and if we went ahead we would be the only one of it's kind in our area. We are looking at running this event in September (16th). P&C to vote whether or not to go ahead with this event on the 28th of February.

- **Trivia Night:** This event was a great success last year. This year we are looking at holding this event in Term 4. Siobhan Reynolds and Tully Sharp-Butler are the main contacts for this event.



CANTEEN UPDATE
Wednesday 28 February 2018

- Flexischools

School **Ryde East Public School**

Year	Registered Users
Kindy	75
Year 1	100
Year 2	95
Year 3	84
Year 4	74
Year 5	67
Year 6	93
Staff	5
Flexischools Admin	2
	595

- 595 registrations to date increase of 38 however need to reduce the amount of written orders.
- P&L YEAR ON YEAR raised over \$8,915 profit which is an increase of 50 % from last year
- Due to pack days on Monday and eliminating loss leaders etc.
- Canteen Committee Confirmed 2018 – Kerry Martin, Erica Berkovich, Nicole Hanna, Coralie Parsons, Kelly Centellas, Tonya Silbsy & Lisa Obrien
- New rostering working well - improvement
 - Verbal phone call to next week shift working very well.
 - Still need more volunteers but it's a big improvement
 - Social Media Yell Outs working ok

-
- **MONDAYS (ONLY 2 HOUR SHIFTS)**
- 2 x 9.15 – 11.30
- 1 x 11.30 – 2pm

- **WEDNESDAY (ONLY 2 HOUR SHIFTS)**
- 1 x 9.15 – 11.30
- 2 x 11.30 – 2pm

- **FRIDAYS (ONLY 2 HOUR SHIFTS)**
- 2 x 9.15 – 11.30
- 2 x 11.30 – 2pm

ITEMS TO BE ORDERED

Ordering for the following needs to come from PC NOT CANTEEN

2 x Urns

Store Room Update

BBQs store room / canteen has been taken over for music.

Where is the BBQ going / next steps on our items for storage.

PC Dedicated person for inventory of Non canteen days

All equipment should be checked on a regular basis and maybe it could be an P&C working bee to maintain equipment?

Canteen Refurbishment

Get updated from Katrina and Nicole on this
Health / Council inspection

Community and Marketing Update – Steve Hackett

P&C Meeting 28/2/18

- Investigating a boot drive – looking at supporting “Their Beautiful Game” a Not for Profit that both Roseville and Lindfield Soccer Clubs are supporting as well
- Commencing planning for Mother’s Day Breakfast – need to negotiate a date and will start planning in the next fortnight. Will call for volunteers shortly
- Investigating grant for chocolates for the Year 6 fundraising
- Awaiting feedback from Athlete’s Foot as to how back to school shoes sales have gone
- Will speak with Rebel in relation to money in our account

VP Administration Update – Alice Robins

Kiss & Ride

We are now well into the term with the School's new kiss and ride process. So far so good, with the feedback from the supervising teachers (Mrs Doig, Ms Verinder) has been that it is certainly running much more smoothly. The School currently has approximately 60 families registered, with their name plates making it really easy to get the children ready to load up in the afternoons.

The challenges are still occurring in the mornings as the kiss and ride is not supervised during this time. There is parking across driveways, cars waiting for a spot in the Kiss and Ride zone blocking the street and the flow, there are cars that try to pull in in front of cars already unloading which also blocks traffic and can cause congestion. In the afternoon there are also repeat offenders who continue to refuse to consider other drivers and the new process. This is frustrating for users of the services as well as the school.

The road rules have changed in relation to kiss and ride/ school zones. It is important for families to check these often to ensure that they are not at risk of being fined, and are keeping the safety of children at the top of mind at all times. Parents have requested that the school communicate these rule changes, however the school's responsibility is the kiss and ride process not the parking or the road rules. As drivers, it is the individuals responsibility to know these changes. City of Ryde Council information can be found here <http://www.ryde.nsw.gov.au/Community/Community-Safety/Safety-for-Kids/School-Zone-Safety> and well Parking and traffic rules in English, Korean and Chinese can be found here <http://www.ryde.nsw.gov.au/Community/Community-Safety/Safety-for-Kids/School-Zone-Safety>.

The support from our parent community for the school's process has been fantastic. Thank you to all the volunteers to date who have been giving up 15 minutes of their afternoons to help with this initiative.

Key Points

- 60 families registered, example of name plate
- Just because you're not registered doesn't mean you can't use it, just slows down the process a bit more.
- School feedback positive; still concerns over u-turns in John Miller and blocking of traffic, causing congestion

Banking Update

Hi Chris

Please note that the commission report is only available at the end of each term.

So for Term 4 2017 we had 1094 deposits and made \$377.21. A bit low compared to previous terms, but that is to be expected with all the end of year activities/Christmas etc. No new account opened in Term 4.

So far this year we have quite a few new accounts.

At the moment we have 8 volunteers including myself. I'm currently training some volunteers to do the Banking coordinators role in the hope that someone will take over next year. We will also be looking at getting some extra volunteers later in the year as 2 of us will be leaving the school.

Let me know if you have any questions.

Thanks

Kind Regards,

Elspheth Orlandi

Ryde East School Banking Coordinator

P: 0402 850 044

Pre-loved Uniforms Update -

Hi Chris,

Sorry for the delay in getting this to you, my email has been playing up but all fixed now.

Pre-loved uniforms has received a lot of new donations since the beginning of the term but I might have to put some extra information in the news letter as we have received a few non uniform & very poor condition items that can't be sold. There are a lot of size 8 & 10 but a bit low on size's 4 & 6. We have raised almost \$600.00 since the last meeting. Thanks Simone

Sorry I won't be able to make it tonight.

Thanks

Simone

SPORTS COMMITTEE REPORT

Term 1 February 2018

Update:

- **PSSA Uniform update:** AFL, Athletics and Soccer uniform items have been delivered. \$5262 inc GST
- **Banner/flag purchase update:** Flag design finalised and ordered. 4 x spikes for house flags also ordered. Total cost was below budget at \$323.20 (\$500 allocated).
- **Bunnings BBQ Fundraiser:** Great event and raised over \$2k
- **Treasurer appointed:** Ben Bana appointed and is working with Terese in this role
- **Cross Country Training:** 63 students enrolled, good parental support. Moving from fun through fitness phase into proper xc program. Clear that there is a need to move towards external coaches in coming terms.

Upcoming items

- Outdoor Movie Night: Saturday April 7th. All moving smoothly and sub-committee working on event. Screen booked, food options being finalised and SRC are choosing the movie - 4 options given to them by Fran.
- Coles Sport for Schools: Kate John heading this program on behalf of REPS
- REPS Cross Country Carnival: Date TBC?
- CUA Community/Colour Run: Date confirmed for Thursday 14th June

Areas for discussion at P&C meeting

- **Sports Polo:** Samples available for feedback - will be taken to meeting

Reports for Ryde East School P&C Meeting Wednesday 28 February 2018

School Watch

As always a huge thank-you is due to the small but diligent team who maintain patrols. Although the situation with our cleaners has certainly improved, there are still some lapses particularly with the key locking of the side door to the hall, and the window at the rear of the library toilet being left open. Fortunately that part of the building is completely walled off and separated from the library and classrooms.

Once again there has been no improper activity or damage around the school buildings and this can be largely attributed to the team's ongoing efforts. Unfortunately we arrived at last Sunday's working bee to discover a bit of mischief carried out with some chalk eggs from the "Peter Rabbit" gardens.

The current roster for volunteers in the school watch team covers Term 1, autumn holidays and the start of Term 2.

We have a good team but would still like more to join our roster, so we can share the effort! Duties are to wander through the school grounds at any random times to suit ourselves. We do not place ourselves at risk but only observe and report. Members must always avoid confronting situations and leave it to school security patrols or police to take action.

Anyone willing to join our team or who would like more information, please see me, send a note or email the school office with your name, phone and email contact details and they will pass on your message.

Phillip Ward

Grounds

Working bee attendances last year were outstanding and we look forward to support continuing this year. By attending to many tasks in the school grounds, we make it possible to divert extra resources to the classrooms. Moreover, our working bees provide a great opportunity for families to meet each other and for the children to feel a sense of ownership and responsibility towards our school. Next working bee is for Kindergarten on the morning of Sunday 25 March, and we hope to complete lots of projects that we did not have time to tackle or finish last Sunday.

Efforts of the Channel 7 "Better Homes and Gardens" team two weeks ago were much appreciated. They contributed a week of hard work in refurbishing our vegetable gardens near the sundial, and donated to the school a huge amount of materials and plants. The challenge for us is to maintain and even improve upon the work they have done.

A matter of concern has been rubbish in the playground, and this Friday the Ryde East Natural Environment Group will be taking part in Clean Up Australia Day for Schools. Our aim will be to not just pick up rubbish, but also investigate creative solutions so we can minimise the litter that is left around the grounds.

Last year we were successful in applying for an Eco-Schools Grant and we look forward to being able to put the \$3500 towards projects which will improve our school's sustainability and the environmental awareness of our whole school community.

Phillip Ward

KeepCups

- More than ¾ of the KeepCups sold
- KeepCup Original (plastic) version sold out
- Community Coffee Van giving free coffee for any cups sold on Fridays 8.30-10am
- 44 cups gifted to school/teachers
- We hope to not see any disposable cups in our school and welcome support from teachers and P&C

280 CUPS	Gross	Profit
172 sold	\$3,071	\$1,087
44 gift	\$0	(\$497)
64 remaining	\$1,419	\$528

Cups sold/event

Flexischool		25 Nov – 8 Dec 2017	111
Direct		Ongoing	7
Bi-election		16 Dec 2017	26
Gifted	15 Feb 2018	44	
Coffee van	16 Feb 2018	20	
Coffee van	23 Feb 2018	8	
Remaining		64	





Music Committee Meeting Agenda and Minutes – Thursday, 8 February 2018

1. Meeting open – 7.40pm
2. Attendance – *Leanne, Jodie, Angela, Lina, Nick, Mel, Sara, Sharon, Caroline, Lisa, Kim and Jennifer*

Apologies – Robyn, Vange, Katrina, Steve, Lara

3. Introductions – yourself and role
4. Contact Parent Progress Reports – opportunity for sharing where everyone is up to with timetabling, rooms, tutors, Oosh, permissions etc. and any help required

No major issues but quite a few minor issues regarding handover/process streamlining

Discussion on investigating software that can assist with timetabling

5. Officebearer's Reports - Coordinator, Treasurer, Secretary

Lina reported that the UNSW State Band Festival date for Performance Band is 26th August. The invoice for this will go to the School and then to our Committee

Nick is happy using the Xero software

Jennifer will prepare and circulate Contact List

6. Contracts and invoicing for 2018

- Tutor contracts
Signed copies to Jennifer
Mr Ward is donating his fees back to the program
- Student contracts
Lina reported that a number of parents had not hit the "Submit" button on the e-forms
- Schedule of fees
 - Fees for REPS students *Some discussion on comms required to smooth the way for the new annual fee of \$100 (inclusive of camp and other enhancements)*



- Fees for non-REPS students

No annual fee is payable for non-REPS students

- Invoicing

To come from new Xero software.

7. May Music Day Sunday 6th May (end Week 1, Term 2)

- Theme - ? *"Music Makes the World Go Round"?*
- Permission – online?
- Cost and payment method – included in annual fee
- Helpers and organisation – how to organise? Google doc? *Large numbers of children this year, including Kindy and Year 1*

To be discussed in more detail at next meeting

8. Website

- Review of what's working and what's not

Facebook group is tending to me the comms avenue rather than website

Potential for link from school website to music website – dovetail with Miss Verinder's review of school website and newsletter

9. Any other business?

11. Next Meeting date? *Thursday 15th March*

12. Meeting Close *9.25pm*