



AGENDA REPS P&C Meeting – Term 4 2019
25th November 2019 – RESCHEDULED TO 3 DECEMBER at 7:00 PM

Date: 3.12.19

Opened: 7.06

Present: As per register

Apologies: Lina Diaz, Sophia Andersson, Brian & Fran, Rupert, Alice Robins,

Correspondence In:

Athletes Foot - \$360 to collect – Chris to meet with them

Ryde Brick Fair – SIDLUG Exhibit at Brick Fair – Monthly Meetings have been held at Croydon Public School - \$400 donation requested by SIDLUG – one Sunday every month – Handoko to contact Katrina – via Chris School Visit – Tour de Cure – streamlined presso to kids health fitness happy – 20 min / half hour – next year – mufti day / Tour de Cure cold coin donation beneficiary. Bike license option from Yr4

Correspondence Out:

Minutes of previous meeting:

Accepted:

Seconded:

Business arising from previous meeting:

- Parents needed for School Staff Recruitment – Next 2 weeks need another person – interview process / closed merit selection – 2 day turn around for EOI –panel meeting plus interview times
- Music Program Coordinator – 2020 &2021 Plans
- P&C Pages on School Website – Carried Forward
- \$75k agreed to go to School New Playground – see update
- Nominations for P&C Federation NSW volunteer award – Carried Forward Term 1
- Increase in Music Tutor fees to \$42 & Ensembles to – Lina Q
- \$300US agreed to support timetabling subscription – Lina - MyMusicStaff
- Purchase of 3x Cello - \$3k agreed – Lina Q
- Spend of \$5100 for Lego Fair agreed – Chris to confirm
- Barefoot Investor Financial Literacy for Kids program – Carry and discuss with Katrina

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1. Presidents Report (including updates from other areas of P&C not presenting)	Chris Seeto	10 min	7.15
2. Principal's Report	Katrina Verinda	20 min	7.30
3. Finance Update	Terese Cosentini	5 min	7.50
4. VP Sponsorship &Community Update	Rupert Su	5 min	8.00
5. Subcommittee Reports			
a. Fundraising	Sophia Andersson	10 min	8.10
b. Music	Lina Diaz	10 min	8.20
c. Sport – Motion re Colour Run and prizes	Fran Hahlos	10 min	8.35
d. Canteen -	Kelly Centellas	10 min	8.45
4. General Business			8.55
- School Watch & Grounds Update	New		
- Osch Request	New		
- Yr 6 Farewell Update	Ongoing		



- Parking and Twin Road congestion	Carried Forward		
5. Any Other Business			9.10
Next Meeting Scheduled Date :		Meeting Closed :	

1. Presidents Report (including updates from other areas of P&C not presenting)	Chris Seeto	10 min	7.15
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Communication

Communication has hopefully been better this year, but as we’ve spoken about at other meetings, the challenge to keep the parent community informed about P&C events, calls for volunteers, and celebrations of great results after an event, can still improve. The good news is that I have had a volunteer for a role I’ve been hoping to install for the last two years. Briana Shorten will work with me to develop and plan a communications schedule for each event and for the year. This doesn’t mean her role is to do all the outward communication for the P&C, but to guide each of the event co-ordination teams, so that they are aware of the best practice when it comes to utilizing the main communication mediums we have.

It has been another really great year.

There are so many people thank for their dedication and hard work this year. I really appreciate it, and I know the school really appreciates it.

Your hard work this year has enabled the parent community to pledge \$75,000 to the installation of the new sensory playground.

This year has also had its challenges and with a growing school, the issue with traffic and parking around the school has come up often. It is important for us to remember that as a school community we are all after the same outcome for school drop off and pick up.

Number 1 is safety for all the children, all the staff, all the parents and all our neighbours. Safety has been raised as the number 1 concern for anyone who has commented on the situation and we are all working as a combined community to ensure that everyone’s actions around the school are safe.

Kiss and Ride has improved and is now very efficient. People are having to park further away from the school as a result of easing congestion around the school entrances, but this small sacrifice alleviates the temptation from others to perform illegal road moves. If everyone obeys the road rules, then we should have no safety concerns. And if there are offending vehicles, then it is not out of the question to report them to the police or council, to show that we have zero tolerance for dangerous driving.

Highlights in the P&C event calendar this year were the Colour Run, the Ryde Brick Fair and Trivia Night. Sophia will take everyone through the fund raising results and we are shaping up to replicate these again next year, however, in preparation for any of these events going stale, I am always open to hearing new ideas. If anyone has attended any other great school events in other communities and feel that we could achieve something similar here, then let me know.

- Roles for 2020: Fundraising Co-Ordinator/VP (P&C Exec)
 Sponsorship & Community Manager/VP (P&C Exec)
 Music Sub-committee Co-Ordinator



Sports Sub-committee Co-Ordinator
Mother's Day Breakfast Co-Ordinator
Art Calendars Co-Ordinator
Cake Stall
Class Parents Co-Ordinator
New Uniforms CoOrd
Pre-loved Clothing team
Year 6 Farewell CoOrd

Roles for 2021: P&C Treasurer (P&C Exec)
P&C President (P&C Exec)

Communication –
Celebrate what is being achieved
Brianna Shorten – Yr 1 & Kindy Parent – event and P&C promotion
Erica to assist with process for events as guide

2. Principal's Report	Katrina Verinda	20 min	7.30
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Safety /Carpark:

Student safety is of the utmost importance to us. It is imperative that the decisions we make support our students' safety and these decisions include those of our staff, parents and wider community. To ensure that our students are safe around and on the roads needs a community approach.

The following has been done:

- Regular notices in the school newsletter about road safety with links to websites for support
- Contacted Ryde Council to come out and monitor the traffic and hazards
- Put up signs around the school to instruct pedestrians of safe access into the school
- Created a disabled parking space in the Twin road carpark for safe access for students with a disability

In terms of the Badajoz Rd Carpark the following has been undertaken / or in the process:

- Information sought from the Department in terms of vehicles parking on the school site
- Quote sourced for the timer to be fitted to the gate for it to open and close at certain times
- Risk assessment put together to determine the risk of the carpark use and the mitigation required
- This risk assessment will then be shown to the WHS consultant and a determination will be made as to whether risks can be mitigated if the carpark is open to parents
- Advice will then be sought form Legal branch

The boom gate was removed by the company that installed the gate. I was unaware that the P&C had paid for this, so I have approved the removal of the boom gate off site by this company. The electrical fittings and fixtures, I believe have been used to support the new gate installation. My apologies for not knowing or realising this was purchased by the P&C.

High Potential and Gifted Education Policy:

Thank you to the large number of parents who attended the information session. This was an opportunity to present the current educational model and how this has changed in the 21st Century,



the pedagogy that underpins our current syllabus documents and the content of the new Departmental policy.

This information session also provided details of how, as a school, we will be beginning to implement the new policy. Information has been communicated via the App and directly to students through letter. Parents have been given an opportunity to provide further information and assessments have been undertaken by students. This has been very stress free for students and well supported by the staff.

Playground Upgrade:

We have engaged with a company called Urban Landscapes. They will work with the students on design ideas, the workshops are very interactive and hands on for the students. It will also be presented to the P&C and

OOSH Upgrade:

Still awaiting a decision about the power outages before they will allow us to proceed with putting an additional building on the school site.

Staff Changes for 2020

We have a couple of staff who have been successful in gaining a transfer within the Department to other schools: Olimbia Karevski and Sicy Li. Monique Olgers will not be returning in a full-time or part-time capacity next year, she will be doing day to day casual teaching to support her family. Paul Johnson has decided to take one year's leave to work in the country and be closer to his mother.

New staff: New AP joining us in 2020 – Catherine Myson-Foehner

Classes 2020

At this stage we have 80 Kindergarten students enrolled. It is looking as though we will form 22 classes again this year, however this will not be definitely known until the beginning of 2020.

Organisation for beginning of 2020

Please be aware that students Years 1 to 6 will return to school on Wednesday 29 January. On this day we will hold a whole-school assembly on the asphalt area (space between the current Kindergarten and Year 2 rooms) at 9:15am. We will welcome families and students back to school after the holidays. As in 2019, we will not be forming our 2020 classes until later that week or early the following week. As with 2019's organisation, we will not know our definite Kindergarten enrolment numbers until Friday 31 January and due to the fact that our class compositions are made up based on the number of students we have at the school, this information is vital before officially forming classes.

Students will remain with their 2019 classroom teacher for this period of time, which will also assist them in transiting smoothly to their 2020 classes with the support of their teacher and known peers.

2020 Kindergarten students will have their Best Start Assessment on the Wednesday, Thursday or Friday of this week and then begin school on Monday 3 February at 9:15am.

Thank you

Thank you to the P&C executive and all of our parents volunteers who support all of our events. It really would not be possible without you. It has been a fabulous year and we have achieved a lot. We are looking forward to another wonderful year in 2020.

Thank you Lina for all of your hard work and support with the music program over the past 3 years.



Carpark & Safety Issue

Student safety is priority

Community approach – regular newsletter updates on road rules with links, Ryde council monitoring road and hazards, signage up at entrance ways, disabled spot for Twin Road

Badajoz Road carpark – vehicles parking on school site – risk assessment required to mitigate risks of potential accidents, width of driveway, number of spots available,

Compiling a risk assessment – worked through with WHS consultant to determine if we can open it up again for parents usage for Osch – one of things on risk assessment – if it is not adhered to – timer to the gate cost \$3500 – to automatically close. Community information needed as no.

Katrina to present risk assessment – get input from parent community

Signage – and communication

Gifted & High Potential Presentation

More info through newsletter and to parents in yr3-5 this year – to help inform the Identification of those gifted and talented/high potential students

Does department provide assessment tool? – yes but also using other documents that are research & evidence based

Teaching upskilling – what do you anticipate needs to be?

Professional development will continue – differentiation teaching catering to all levels of ability within classroom – more work and using specialist teachers in particular areas music / science/ art/ to help enhance students learning

Schools policy vs Dept policy – in line with department – schools can make decisions on resources / road map can vary

New policy – if school has an enrichment class has to be taught by trained teachers – in 2020 not needed but would need it in 2021

How to cater to different areas of potential/giftedness in one class? Often overlap but not always – data will enable them to know kids areas of giftedness and tailor teaching to them depending on the area

Playground upgrade

Took big look at future planning – balance of what exists and what is missing

Mix of natural surface areas with some artificial surface area – have been most successful in other

Passive play and sensory play area

Looked at where kids playing right now –

Ryde Enviro Education Network – Urban Landscapes presented – right up with OH&S

Trees – can we keep – yes they want to do that

Plenty of room for kids to run – was impressed with REPS ground

Getting on to it next year – let Katrina know what we need

Electricity – power outages issue – need to resolve this before additional building to be put on the site

New roofs / new lighting in F block – might have made a difference as no power outage lately surprisingly

Power – check access



Option for solar panels on roof – Katrina to explore

Staff Changes

- Ms Karevski – transfer to local school
- Ms Lee – Parramatta
- Ms Olgers – casual day to day work
- Mr Johnson – taking a year to work in the country
- New AP – Katherine Myson – to start next year taking on Nicole Doig’s role

2020 – 80 kindy’s enrolled – 4 classes
22 classes again next year
Wed start day – working to get classes sorted by Monday week 2

Thank you to everyone & parent volunteers

- Q – some of the events Disco et al – siblings not allowed for safety reasons – with accompanying adult
- Q – program mobile dentist for schools – could we host something like this
- Q – cyber safety with NSW police – child protection part of curriculum - Inter-relate – students - on top of curriculum

3. Finance Update	Terese Cosentini	5 min	7.50
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Our P & C has 7 financial arms that contribute towards school:

Currently we are a healthy P & C with a total funds of \$291K held

2018 - 2019 – in total P & C has contributed to the school

- \$48300 Voluntary Contribution
- \$17337.98 (various accounts)
- **Total \$ 65637.98**

Several of our financial arms such as:

- Canteen
- Music
- Year 6
- Sports

Have high movement within there committee and service all activities, expenses related to their program, therefore these account balances fluctuate.

P & C Funds raised are donated to the school to purchase equipment, resources, materials.

We are pleased to say that come 2020 P & C will be contributing a sum of \$75k towards Refurbishment of Playground

At this present time our profit & loss report for the P & C financial Year 2018 – 2019 has been verified by Denis and myself and submitted to our auditor in Queensland.



I like to thank my executive team for their support and hard work, and also a Big thanks to all those parents that have helped in any way!

Motion - \$500 Mothers day stall gifts

Proposed – Chris Kate Seconded

All in agreement

4. VP Sponsorship &Community Update	Rupert Su	5 min	8.00
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It has been a huge learning curve in this role and I would to thank the Executive Team (Chris Seeto, Nicole Shore, Terese Cosentini, and Sophia Anderson) for their support and guidance. I would also like to thank the many parents who contributed and assisted with the many events throughout the year.

Key Learnings

The role necessitated much meeting and greeting of local businesses and organisations. I have met many friendly smiling people of greater Ryde but unfortunately not many were willing to part with their hard earned cash.

The concept leading into the year was to try and get “corporate sponsorship” of our two major events – Music Festival and Brick Fair, and try and tie the sponsors in by providing regular exposure to the REPS community through its newsletter and Facebook page. Five or 10 thousand dollars for each event would have been an added bonus to the bottom line for these events.

The outcome was that some corporates were interested to meet but not many were willing to sponsor. As a parent with a business background but not in the field of marketing, I found it challenging to put forward our ideas in a manner that looked attractive to the potential sponsor. Perhaps it’s my lack of marketing or sales expertise, but I struggled to lock in the key corporate sponsors.

I have also found that sponsors are more interested in tangible outcomes – such as specific projects – rather than a blanket spend for an event. The big four banks located in Top Ryde Shopping Centre all mentioned that they would be willing to consider providing sponsorship money into specific projects on a needs-basis. Event-based sponsorship would require a Council-level event (for example, the Granny Smith Festival). Neither Top Ryde nor Macquarie were interested to discuss synergies.

Achievements – Sponsorship



I am thankful to Woolworths Top Ryde for sponsoring some sausages, buns, bacon, and eggs; which I believe contributed to one of the election bbqs.

I am also thankful to Cox’s Road Mall for their contribution to the Kindy Mixer early in 2019 and was supportive and willing to assist where required.

Achievements – Community

Aside from gaining *some* sponsorship in-kind dollars, the role assisted with coordinating the Woolworths Earn & Learn and the Art Show.

The Earn & Learn stickers netted the School “quite a few technology and STEM based things including a 3D printer, Lego WeDO kits and a filming kit. There were also some other class items including sets of whiteboards.”

The Art Show netted a final auction tally of \$1,625 plus bags full of gold coin donations, and \$1,620 in ticket sales.

Summary

While it has been a rewarding experience and I got to meet many parents who I would otherwise not have had any contact with in the ordinary course of my REPS existence, I unfortunately do not have the time to commit to the role next year.

I would recommend this role be revised to streamline functions. I believe that the P&C require a “community” manager within the executive team to manage a “community committee” responsible for communications to members and parents. And within that committee, the additional functions of communication (Facebook updates etc), marketing, and project sponsorship – if we have enough volunteers.

Thank you again for the opportunity to represent the parent community in 2019.

Regards,
Rupert Su
Outgoing Vice President, Sponsorship & Community

5. Subcommittee Reports			
d. Canteen -	Kelly Centellas	10 min	8.45

Canteen Update

- New Canteen – looks amazing! Shelving back room tweaked – super clean and bright
- Shut for 3 months – 16th Sept reopened
- Orders have gone crazy since
- 100 orders Monday - 190 orders Wednesday - 250+ orders Fridays
- Summer menu coming
- Commonwealth Bank close on Coxs Road – may be opening somewhere smaller
- Volunteer numbers drop ... option looking at other schools – levy applied - once a term volunteer OR pay – use funds to pay part-time employee part day Wed and all day Friday



Action : Proposal for accessing the General Funds to support hire of new part time person – debate regarding this.

Below update was received from Healthy Kids Association & forwarded to Canteen team
We need your say!

Healthy Kids Association is a not-for-profit organisation. We support schools to create a healthy learning environment for children and to run a healthy and viable canteen to positively impact the choices children make about food.

We are running a short survey to get a snapshot of the canteen landscape in NSW. Your responses will help us gain a better understanding of your needs and the challenges faced by school canteens.

This is an opportunity for us to advocate for greater support for school canteens across NSW.

We'd appreciate it if you could spare 10 minutes to complete this survey.

NOT FOR YOU? Please forward this on to the canteen manager or the person responsible for canteen operations in your school.

Please only complete this survey once for your school.

To enter the draw to win one of our prizes, please provide your contact details at the end of the survey. Prizes include:

1 x \$250 Petra Equipment voucher

2 x canteen hampers valued at \$200 each (inclusive of a Healthy Kids membership)

You can elect to remain anonymous.

If you have any questions or trouble with the survey, please do not hesitate to contact us on 02 9876 1300 (or 1300 724 850 if calling from outside Sydney Metropolitan area) or email us at info@healthy-kids.com.au.

5. Subcommittee Reports			
b. Music	Lina Diaz	10 min	8.20

The music program has had yet another busy year of music making. We finished the year with 158 enrolments in the program and had the following instrument breakdown:

Brass	6
Recorder	7
Flute	5
Clarinet	5
Saxophone	6
Keyboards in bands	4
Singers in Rock band	4
Guitars	29
Strings	20



In 2019 we welcomed Ben Curdie (percussion), Trish Santoso (clarinet and saxophone) and Amy Diaz (violin). Next week we say goodbye to Jackie Brighton who has been a flute tutor at the school for a very long time and we wish her all the best.

For 2020 our tutors will be:

Percussion:	Joe Gould & Ben Curdie
Guitars:	Nazli Bodaghi & Aydin Zahedi
Brass:	Phillip Ward
Recorder:	Sue Thorvaldson
Flute:	Clarissa Smith
Clarinet & Saxophone:	Garran Hutchingson-Menser & Trish Santoso
Strings:	Monique Mesatetzta, Jane Jones & Amy Diaz
Oboe:	Emma Diaz

We'd like to acknowledge the hard work of our tutors as was evident by the high standard displayed at the Musical Variety Night last Friday, the awards that have been won this year and the invitations to perform at community events.

There were many opportunities for our students to perform throughout the year: 100% HoPE Fund raiser, Mother's day Breakfast, the Music Day, The Ryde East Music Festival, the Wahroonga Music Festival, Gold Card assemblies, All Saints Lindfield Church Fete, NSW Schools Bands and Orchestra Festival, the Term 3 Concert, the Festival of Instrumental Music, Granny Smith Festival, Eastwood Heights Public School Fireworks, Kindy orientation, the Musical Variety Night and Light Up East Ryde.

This year we continued the use of electronic forms for obtaining permission from parents for participation at events. For 2020 enrolments we will be using "My Music Staff" and parents will be able to select the timings for their lessons online rather than the back and forth we've for many years between parents and the instrument contact parents. We hope that parents will be supportive of this change.

For 2020 afternoon lessons will continue to run from 3:20 to 7:00pm. Rehearsals will continue to be before school and a few percussion groups will also be offered morning slots. Instrument demonstrations were held in Term 3 with a different format and whilst we had great feedback and enthusiasm from students, this has not translated into new enrolments in key instruments such as brass, clarinet and saxophone.

For 2020 there will be changes to the guitar program with the introduction of an Electric Guitar Ensemble and the amalgamation of the Junior and Senior Guitar Ensembles into an acoustic guitar ensemble and a change in repertoire. Our guitar tutors will also offer small group lessons (much like our percussion lessons).

We are also looking at increasing the number of students taking part in the Festival of Instrumental Music through the recorder program.

Other noteworthy events during the year include our fourth Composition Competition (winner to be announced at the Talent Quest) and composition workshop run this term by Mr G, entries for the competition closed last Friday.



At our last Music Subcommittee Meeting it was decided that due to the lack of volunteers to take on the role of coordinator, we propose to have a 1 year trial contracting for the filling of the position. We'd like to propose that Nazli and Aydin join the committee as the coordinators of the Music Program for 2020 (unless we have a parent volunteer wishing to take on the role). This will mean that there will be a cost incurred to pay Nazli and Aydin for the management of the program.

Over the summer we will again be looking closely at our finances. Whilst we spent some of our savings the previous 2 years, this year we were able to recoup some of that money. Our aim is to keep our costs as low as possible and Mr Ward is a huge financial contributor to the program so we can continue to do this. Additional performances by default mean additional costs as we need to cover the costs of our amazing conductors. As previously decided at a P&C General meeting the rate for tutors will go up to \$42 per 30 min solo lesson. The inclusion of the music program as an approved provider for the NSW Creative Kids Vouchers has saved our parent community over \$7000.

A big thank you to Nicole Brett for all your efforts to support the music program. Also, to Elisabeth Freer who has been so involved in the program since starting at REPS, our school is all the richer for having you here. I am very grateful for all the additional work you have put in with FOIM, Risk assessments and filling in for Mr G as conductor to name but a few of the things you have done.

We also thank Ms Katrina Verinder for her support of the music program, Mrs Jessamy Bath on the compliance side of things, Miss Findlater, Mrs Karevsky, Mrs Small, Mr Johnson, Miss McCarthy, Mrs Wilson, Mr Bailey, Miss Freer, Mr Meredith and Mrs Aquilina for the use of their rooms for music lessons and rehearsals. A very heartfelt thanks also to the office support team who are always so patient and helpful, Miss Mary, Miss Irene, Miss Sue, Mrs Abdulla and also to Greg.

Lastly, the music program is run by an amazing and dedicated group of parents and without their involvement the program would not exist. Thank you, to the music committee, comprised of: Nick Barnes, Laila Bazzi, Kim Bunny, Sharon Dinh, Jodie Giles, Jennifer Harrison, Caroline Jarvis, Sara Rich, Katrina Samawi and Rupert Su. We wish Kim, Sharon, Jodie, Jennifer and Sara all the best as they step down from their positions for next year. For 2020 we welcome Zoe Field as the new contact parent for recorder, Kendall Shaw as the new contact parent for Guitar, Sarah Liu and Asli Aplin to the committee.

We always welcome new members and encourage parents to come along and get involved.

On a personal note, I'd like to thank the school community for their support of the music program at REPS. It's been a very enjoyable experience for me to have been able to be the coordinator for the program over the last 3 years with help from Lisa Cowgill and everyone in the committee. My purpose when I took on the role was to provide many opportunities for the children at REPS to get involved and have a go. I hope that the kids will have fond memories of their involvement in the program because I know that they have all gained a whole new skill set which they will use every day. I also hope that they have gained an appreciation for the benefits of hard work and learned that through perseverance they can achieve anything.

Thank you,

Lina

**Music Coordinator – proposed 1 year contracting of this role out to 2 current tutors at the school
ACTION: Nazli / Aiden to run the program for 2020 period**



- Discussion took place regarding use of outside agencies – more choices than Benelong
- School staff commented & recommended use of external agency – felt it would be a more secure option
- Q - What flexibility in provision of tutors and options for the kids?
- Sustainability for the program going forward is important to consider
- Decision to take up Nazli & Ayden’s offer to run the program is an interim solution to provide time for review of external options and costs / implications to determine best solution moving forward.

ACTION : Katrina – had concern with classes after school finishing up until 7pm – wants to look at timetable – for security reasons - ideally want to have it finish up when the cleaners finish at 6pm

5. Subcommittee Reports			
c. Sport – Motion re Colour Run and prizes	Fran Hahlos	10 min	8.35

- **Morning Training sessions** are continuing in Term 4 on Monday mornings.
 - **Monday morning session** is run by Sports Kickstart and term 3 is focusing on T-Ball & Baseball skills. *There are 27 students registered for the program in Term 4.*
 - **TERM 4** – Golf was offered on Thursday mornings and again had a big response. The program is capped at 30 students.
- **Gala Days:**
 - **NSW Touch Football Primary Schools Gala Day was held 27th August at Morrison Bay.** Years 3-4 & 5/6 categories. All had a great day, lots of fun and activity. Thank you to Mr Hurkett and the school for coordinating this gala day for our students.
- **Class Parties for the Colour Run top fundraising classes** have now been held. Thank you to the school for fulfilling the parties.
 - Do we need to reimburse the school for funds spent on class party?
- **Swim Caps** – as discussed at previous P&C meeting, we have requested a quote and will follow up again with Cowan & Lewis for silicon school branded caps.
- **2020 Fundraising Event** – TBC
- **Request** – SC would like to explore the below items, funded by SC:
 - Addition of a athletics “throwing circle” on bottom school oval
 - Addition of a small shed or lockable storage box on bottom oval where SC can keep equipment Suggested area is behind the tennis courts.
- SC is yet to have their final meeting for the year but will hopefully be in the next few weeks. The following roles are up for election:
 - President
 - Secretary



We had a few things to request:

- **Swim Caps** – I have received in a quote, details in report. Is S to fund this? And if yes, do we have approval to purchase?
- **Request** – SC would like to explore the below items, funded by SC:
 - Addition of a athletics “throwing circle” on bottom school oval
 - Addition of a small shed or lockable storage box on bottom oval where SC can keep equipment - Suggested area is behind the tennis courts.

And a reminder that the Sports Committee President and Secretary positions are up for grabs for 2020. We have some leads that we are exploring.

Cheers, Fran – 0412442003 - franahlos@gmail.com

Option for those who go through to Zone to purchase

- **Motion : to purchase 100 units up to \$750**
- **Proposed – Chris Seeto Seconded - Tully Sharp-Butler**
- **All agreed**

Request regarding athletic ‘throwing circle’ and small shed also accessible on bottom oval carried forward to next meeting.

5. Subcommittee Reports			
a. Fundraising	Sophia Andersson	10 min	8.10

Our last fundraising event was the Brick Fair, held on the 15th of September. This was well attended by the local community and raised \$13,489.00. The organising committee did a fabulous job of building on the first Brick Fair in 2018. Thank you Handoko, Hugh, Corina, Nicole, and Erica for the many hours that you dedicated to ensuring the event was a success. Thank you also to all the volunteers who helped out on the day.

It has been a full year of successful fundraising events and to date we have raised **\$57,114.00**. This is a great result and the combined efforts of many people. Thank you to everyone who supported events by donating prizes, buying tickets, volunteering to man stalls or being part of organising committees.

Below is a summary of the funds raised by each event this year:

- Discos - \$4,293.00
- Elections BBQs and Cake Stall - \$7,230.00
- Father’s Day Movie - \$1,572.00
- Mother’s Day Stall - \$4,685.00
- Mother’s Day Breakfast - \$747.00
- Brick Fair - \$13,489.00
- Music Festival - \$6,524.00
- Trivia Night - \$15,574.00
- Art Calendars - approx \$3,000.00



Whilst I will always be available to volunteer at fundraising events, after 2 years as the VP Fundraising, I have decided to step down from this position. I have thoroughly enjoyed being part of the P&C executive team and I wish the P&C all the best with future fundraising events.

Motion

- **\$500 to be approved to spend on Mother’s Day Stall gifts**
- **Proposed – Chris Seeto Secoded – Kate Hackett**
- **All in agreement**

4. General Business			8.55
- School Watch & Grounds Update	New		

Grounds

Average attendance at our grade-specific working bees was well over 40 adults and children, but last Sunday’s all-grade working bee did not fare so well with only two families attending. We did, however, manage to get a few essential tasks done including rotary-hoeing soft-fall under the playground equipment, mowing, brush-cutting, washing tables and seats outside the hall, and some urgent weeding.

First working bee next year is scheduled to be Year 6 on Sunday 23 February 2020.

The newly-planted shrubs have mostly survived in the area between the side fence and the new path out to Badajoz Rd. Children in the Ryde East Natural Environment Group have now planted shrubs and ground covers in the area behind the library and to the east of Block D, where it is no longer possible for the ride-on lawnmower to gain access. We hope this area will become self-maintaining. Near Block D is a fire hazard zone so the shrubs planted there are species such as *Syzygium smithii* which are recognised as being fire retardant.

In conclusion, I reiterate that the Grounds Committee was once a committee! My thanks go to the two parents who have already volunteered to join. I hope we can get together early next year to discuss roles and grounds issues with school staff.

School Watch

This has been a very busy term for the School Watch team, with buildings not properly secured and internal lights left on almost every night during some weeks, possibly as a result of all the renovation works that were happening. I thank all members of the team for their diligence, as we have generally been able to remedy these issues and our grounds and buildings have remained safe.

The school watch team’s work remains valuable for the security of our school, so we are always happy to welcome new members!

4. General Business			8.55
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Uniform & 2nd Hand Uniform Shop – Updates

- Pickles – open up on Tuesday mornings to deliver / pick up – sizing set available – small stock of hats
- Cross contamination of the canteen use – needs to operate from separate area
- Katrina to follow up with Greg about cleaning up area on inside hall/canteen area
- Second Hand Uniform Shop – Emma Thompson & new kindy parent taking it on



- End of season sale idea – pop up shop worked well before canteen upgrade forced closure of 2nd Hand Uniform storage area. Suggestion to keep this going as/when we can.
- Yr 6 - jacket now discontinued
 - Approval for change of the jersey with logo still on it – it is slightly more expensive
 - Design / Look of new jacket was agreed
- **Motion : Cover up to \$150 extra for next year's Yr 6 jackets fund**
- **Proposed –Sara Rich Seconded - Erica Bercovich**
- **All approved**

4. General Business			8.55
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Osch Request - Tully Sharp-Butler

Grounds maintenance outdoors – summer holidays

Other Holidays throughout the year – also has not happening through holidays

Katrina noted it

4. General Business			8.55
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Yr 6 Farewell - update

We have been working really hard with the school to create the first ever off site Year 6 Farewell. We are booked into the RSL Auditorium for 13/12. We have 118 Year 5 and 6 students attending, and 15 teachers. This is a student only event. Its a great celebration of the completion of Primary School with teachers who have made a different to our children's education.

This year's committee has raised \$13,425 in total, with expenditure of \$12710 {including the gift to the school, and various outlays for fundraising (such as chocolates)}.

A recommendation for future years is to raise the ticket cost to \$25 - currently it is \$20. The cost of the RSL is \$21.50 per head for 2 courses alone. The committee has agreed that by increasing the ticket sales this is a) a reflection of external costs and b) alleviates the pressure of fundraising for the families when there is so much of it throughout the year for all other events and needs for the school.

Thanks

Alice Robins – Coordinator for Yr 6 Farewell 2019

General Discussion Re Yr 6 Farewell followed

- School are going to take over the year 6 farewell – in terms of its management
- Q raised regarding parent involvement & flagged that 2020 Farewell committee already formed and ready to go
- School happy for parents to continue to fundraise & to be part of organising
- Concern about money sitting in Yr 6 fund – & school not able to access it
- School want money raised to be spent on the kids – felt that funds in the past were held over for maintenance needed for the items – which isn't necessary / not taking place & as such feel \$'s should be all spent on outgoing kids



- Shool Admin team involved in administering Fundraising \$'s currently
- **REQUEST /NOTIFICATION : Katrina – School wishes to take on YR 6 account**
- This request / update was taken on notice

4. General Business		8.55
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LOOP Book Club – Report : Erica Berkovich

Thank you P&C and REPS families for giving me the opportunity to support the school and for making my first year coordinating bookclub such a rewarding task.

Book Club benefits our school because for every Book Club order placed, Scholastic gives back 20% (10% for home deliveries) of the order spend back to REPS in Scholastic Rewards. These are used by the Library and the Teachers to purchase valuable educational resources so they aren't relying solely on their standard budget.

Aside from the additional books and resources the school obtains, the purchases made by the families have a valuable effect on their child's enjoyment of books and learning materials in their homes. LOOP Bookclub cannot replace the local or the School Library, but it does stimulate the students' interest in exploring new authors and writing styles. The program caters for a huge range of ages, interests and budgets, and it generates genuine excitement across the student body. The informal feedback from teachers around each delivery time has proven this and suggests that Ryde East Families need very little encouragement to appreciate books and that they expect the program to continue next year.

Volunteers - since LOOP went completely cash-free the co-ordinator workload has become significantly simplified. The time required to: maintain the LOOP platform; distribute catalogues; open/sort/distribute orders; and manage issues/enquiries has been more than manageable. There are a number of willing volunteers on standby, however, given that free time doesn't always coincide with others', I have happily managed everything solo. Office staff have been wonderful as always, being on hand to store boxes delivered, update the School App/Newsletter and call parents to come in to collect Gift Orders which have been set aside. The teachers have cheerfully managed the children's enquiries about delivery dates and handed out catalogues and books from their pigeon holes.

This Year's Rewards

We ordered from 7 out of the 8x available issues this year since we replaced one with the Scholastic Book Fair run by Olimbia Karevski. The order total understandably varies from issue to issue but we've had a few bumper ones which took several hours to sort and distribute.

Total Spend: ~\$12,128.00 (as at December 1st with Issue 8 not yet closed off)

Total Rewards (20%): ~\$2,425.00

Note that this doesn't include figures from the Book Fair which Ms Karevski managed independently. Figures for how many rewards have been utilised are also in the Library/Teacher platform.

The LOOP System in 2020

If you all want me back next year I am happy and willing to continue on as Book Club Coordinator.



In early January I will update the 2020 term dates in the LOOP platform. As per usual protocol we do not order Issue 1 paper catalogues, but this doesn't preclude parents ordering from the online catalogue for school delivery. Ordering issue 1 online can, however, cause some confusion with distribution to the student in the early weeks given class codes/teachers aren't yet set.

Early Term 1 - Teacher names and class allocations need to be updated in the LOOP System ASAP in order to facilitate order distribution for Issue 2 in mid-term1 (or any Issue 1 orders). I will need a written list from the office if one can be made available for data entry please. We are also waiting to hear about whether there will be a new Scholastic Area Manager allocated to us as a contact point, given that the previous one had resigned and intended to move on this December.

New Kindy families will need an intro to LOOP once terms starts, so this will be advertised on the Newsletter, School App and P&C FB page.

TBC - whether there will be another Scholastic BOOK FAIR next year. I understand it was very successful but it may be something Library runs in alternate years.

Thank you

It's been a joy to be involved in our school community. Thank you to everyone who has participated in Book Club this year and has supported me to make it work. See you all next year!

Meeting Closed : 9.40

Term 1 next meeting: Wed 19th February 2020