



## **RYDE EAST OUT OF SCHOOL HOURS CARE**

### **Kindy Orientation OSHC pack 2021**

Welcome to school and OSHC community. Following is the information for the general quires most families might have who are wishing to enrol their children in before and after school care and vacation care.

#### **1. When is the centre open?**

The centre is open during school term from 7 am – 8.45 am and 3.15 pm – 6.00 pm. We open from 7 am – 6 pm during the school holidays.

#### **2. Will there be any places for my child (s) next year? Can I choose my days?**

We have 200 places in the morning /afternoon/vacation care & you will be able to choose your days. All siblings of already enrolled families will automatically be offered a place. There is no waiting list as places are available on every morning and afternoon sessions.

New Enrolment will start in the 3<sup>rd</sup> week of the school Term 4 2020 onwards through our website [www.rydeeastoshc.com.au](http://www.rydeeastoshc.com.au)

**The password to enrol for 2021 is, “RE2021”.** It is important to remember that unless you bring all the required information, the enrolment cannot be processed eg. Immunisation record, Asthma, Anaphylaxis and Allergy forms (coloured copy) with child’s photo attached and a RMCP (Risk Minimisation & Communication Plan) available on our website [www.rydeeastoshc.com.au](http://www.rydeeastoshc.com.au)

#### **3. How does my child (s) get from the OOSH building to their school classroom and school to OOSH?**

For the duration of Term 1, in the morning session Kindy children stay till 9.00 am and then are walked to their individual classrooms, all other children go at 8.45 am to school. We collect the kindy children from their classrooms at 3pm till week 6 and then on at 3.15 pm and walk with them to the OOSH building.

#### **4. How much is the cost of OOSH and is the centre accredited?**

There is an annual membership fee of \$25. In the morning session permanent sessions are \$10.50 and casual sessions are \$11.50. Permanent afternoon bookings are currently \$16.50 and casual bookings are \$17.50. Vacation care varies from \$65 - \$80 per day. The centre has been Accredited and has received Meeting NQF criteria in 2016. This enables us to receive funding meaning any CCS a family is entitled to receive will be returned to the centre on a weekly basis. Payment can be made by filling Ezidebit form, paying by internet or

depositing the fees in our account through bank deposit. Fees are deducting every fortnightly.

**5. How does the centre communicate with families and families with the centre?**

Appointments can be made with the centre director. Families can correspond by email or phone however absences are not accepted by email, as this is not always a reliable source. There are times, when educator cannot answer questions or queries due to supervision of children. The centre maintains ratios of 1:15 at all times.

**6. Does the centre provide food for the children during OOSH hours and school holiday care and what happens if a child has allergies? Does the centre cater to individual needs?**

The centre provides breakfast from 7 am till 8.15 am in the morning session. The centre provides afternoon tea from 3.30 pm – 4.00 pm and late afternoon tea daily. The centre caters for children with food allergies, gluten free and vegetarian food. Days when the children are at the centre during vacation care, breakfast, morning tea, lunch and afternoon tea are provided. On the excursion days, children will be provided with breakfast, morning tea and afternoon tea (lunch to be brought from home).

**7. What activities does the centre offer?**

The centre offers craft experiences, outdoor play, equipment play, constructions, board games, cooking etc.

**8. Are the educators qualified and do they undertake ongoing training?**

Director & 2IC are qualified, trained and experienced educator. All shift supervisors are trained in Child Protection & First aid. The director and the 2IC undertake annual training in fire safety, anaphylaxis and CPR. There is a training budget for educator. Educators are trained in WH&S, manual handling, emergency procedures, food handling, inclusion support, working with children with special needs and child protection.

**9. Extracurricular activities:**

Children who attend tennis, band, and other activities are collected by the centre educator or couches and signed out of the centre. Once the activities are over, the centre educator or couch brings them back to the centre and sign them back in. Extra-curricular activity permission form must be filled out and handed to educator prior to starting any extra activity (available on our website [www.rydeeastoshc.com.au](http://www.rydeeastoshc.com.au)).

**The password to enrol your child for 2021 is “RE2021”.**

If you need further information, please contact centre director Parthi on 98783773 or send an email at [rydeeastoshc@optusnet.com.au](mailto:rydeeastoshc@optusnet.com.au)

You can also visit and browse our website [www.rydeeastoshc.com.au](http://www.rydeeastoshc.com.au)